



**LIVINGSTON COUNTY
EMERGENCY
TELEPHONE
SYSTEM BOARD**

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**MINUTES OF LIVINGSTON COUNTY E.T.S. BOARD
MEETING OF AUGUST 21, 2012**

Board member Carl Borngasser called the meeting to order at 10:02 a.m.

Roll call was taken with Carl Borngasser, Tim Henson, Cindy Knight, Marty Meredith, Jeremy Stoller and Jack Wiser present. Absent were John Cummins and Joe Stock. Also present were Jim Degenhart of Ragan Communications, Candi Bradshaw, Kevin Rakoczy and Lyle Wilson.

Borngasser led the Pledge of Allegiance.

Motion by Henson, second by Knight to approve the July minutes. Voice vote was unanimous.

Motion by Meredith, second by Henson to approve the July financial reports. Roll call was unanimous.

OLD BUSINESS:

a. Borngasser said at the Committee of the Whole meeting last week, the consensus was to have attorney John Kelly look over the proposed agreement with county and make suggestions on some concerns. There was discussion including trying to do all business by email or phone to save the mileage. There is a line item in 911 for legal service and he will be paid from that. Henson made a motion to hire Mr. Kelly at his standard rate of \$190 per hour. Stoller seconded the motion and roll call was unanimous.

b. Jim Degenhart, of Ragan Communications, gave a lengthy presentation on the upcoming narrow band cut over. He discussed the pager tone changes that have to be made and said the original date of September 10 will still be the date. It has been decided to go to each agency to do all the changes instead of having three central locations. This will make it easier for

the techs to move in and make all the changes for those who will not already have had their equipment done. Many board members said their radios are done at their agencies. Degenhart went over many questions on the process and what to expect after everything is done.

NEW BUSINESS:

a. Bradshaw said at the recent Technical Committee meeting, the Harris fiber optic issue between the consoles and the Pontiac tower was discussed. One of the decoders is an original piece of equipment that is failing rapidly and needs replaced as soon as possible. The bad unit is a GE and they are not made anymore, nor are there parts available. If this GE unit fails we are down. The Tech Committee is recommending we purchase the Harris replacement unit at a cost of \$24,335.30 which includes a set of spare parts. Labor will be roughly \$2500 or less. The money is in the wireless budget and will be line item Zetron upgrade, which will move to next year's budget. Meredith made a motion to purchase this proposal, second by Stoller. Roll call was unanimous.

b. Bradshaw said it is time for the annual generator maintenance agreement to be renewed for the next year. It has gone up \$28 to \$1837.80 and is through Cummins Crosspoint, LLC. It will be out of next year's budget as the work is not done until December. We have been very satisfied with their work in the past and they respond quick if there is a problem. Stoller made a motion to accept the quote, second by Henson. Roll call was unanimous.

COORDINATOR OF 911 REPORT:

Bradshaw added that the final budget should be ready for a vote at the next meeting.

MANAGER OF COMMUNICATIONS REPORT:

Rakoczy said the two trainees are in their final weeks of training and doing very well. Invoices were received from Ragan totaling \$3500 for costs associated with the John Deere interference problem and the two businesses involved have paid Ragan and apologized for the problems they caused. He has been in contact with Wheeler concerning some issues at Fairbury and Chatsworth. Wheeler is willing to help with them. He and Meredith are talking with Wheeler about some future plans.

There were no committee reports.

Meredith asked for a short executive session to discuss personnel. Stoller made a motion to go into executive session, second by Meredith. Roll call was unanimous. Session began at 11:27 a.m.

Regular meeting resumed at 11:31 a.m.

There was no action to report from the executive session.

In closing comments, Henson said pictures of plaques being presented to Al Metzke and Earl McCoy for their service on the board, will be in The Paper soon.

There being no further comments, Meredith made a motion to adjourn, second by Henson. Meeting adjourn at 11:32 a.m.

Respectfully submitted by Lyle Wilson, secretary *Lyle Wilson*