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**MINUTES OF LIVINGSTON COUNTY E.T.S. BOARD
MEETING OF APRIL 17, 2012**

Chairman John Cummins called the meeting to order at 10:02 a.m.

Roll call was taken with the following present: Cummins, Al Metzke, Carl Borngasser, Cindy Knight, Earl McCoy, Jeremy Stoller, Joe Stock and Jack Wiser. Absent were Marty Meredith and Dale Newsome. Also present were Candi Bradshaw, Kevin Rakoczy and Lyle Wilson.

Cummins led the Pledge of Allegiance.

Motion by Stock, second by Wiser to approve March minutes. Voice vote unanimous.

Motion by Stoller, second by Knight to approve financial reports. Roll call unanimous

OLD BUSINESS:

a. The tower is complete and operational, and the old tower is down and has been removed. Cummins said he made a trip to the site to look it over. One thing that was pointed out was that the heating and air conditioning do not work and are very old. He asked staff to have prices before the next meeting so we can get it installed before summer. The site has yet to be put back to it's original footprint and secured. That also is being worked on.

b. Letters have been sent to all chiefs and boards advising them of the narrowband cutover date of September 10. They must take action on their own.

NEW BUSINESS:

- a. Cummins said information concerning the Open Meetings Act in the packets states all board members have to go online and take the course, and have their certificates in the secretary's file before December 31. He asked all to take care of that.
- b. Cummins said we have to have a FOIA officer for the board. The board needs a person separate from the dispatch center. It was discussed to have the secretary fill that position since he/she will have access to the board records. Metzke made a motion, second by Stock, to have the secretary be the FOIA officer of the board. Voice vote unanimous.
- c. Cummins said we have an inadequate, far outdated fire suppression system at the Odell tower. He discussed options for four ceiling mounted Halotron extinguishers and one 11 pound Halotron wall mount extinguisher. If we were to have a fire, Halotron leaves no corrosive residue on the equipment as would a common ABC dry chem system. This would preserve our equipment. After discussion, Wiser made a motion, second by McCoy to purchase the Halotron system from Liberty Fire Equipment at a cost of \$4,839.80. Roll call was unanimous.
- d. Cummins told the board that he is regretfully accepting Earl McCoy's resignation after the May meeting. He has been given increased duties at his job and will not have the time. The mayor of Dwight will name a replacement and submit that person to county for approval. Metzke and Stock have agreed to stay on for another 3 year term and their names are being submitted to county for approval.
- e. Borngasser said he has been working with the auditors and June Slagel on a way to create proper depreciation reserves for all three accounts. Also, there has been much discussion by all parties involved with no agreement of any kind on how to keep dispatch funded at the present levels of income. Cummins said we need to get this resolved soon so changes can be implemented in next year's budget.
- f. Bradshaw said we recently had an equipment failure at the Odell tower, and that we keep spares on hand of the LEDR radios in case of failure. Luckily we had these spares and they were replaced fairly quickly and we were back in full service. With the age of the old radios, it was discussed as to whether to repair them or replace them. Cummins said with all the new equipment to be installed at the tower that these radios would be the weak link in our new system. Metzke made a motion, second by Wiser to spend

\$21,274.70 to purchase 2 "A" LEDR radios and switch, and 2 Dwight link radios. Roll call was unanimous.

g. Cummins said a request has been made for tc's to have their picture taken for the sheriff's department website. There were many concerns about being identified online by persons they deal with everyday. They are the anonymous link in emergency response and they wish to remain that way as some have been hassled in public in the past. The sheriff understands their concerns and left the decision up to our board. Cummins said he is in agreement and that he also thinks any pix taken of the center should not show doors or anything indicating how it sits in the building. Knight made a motion, second by Borngasser to not allow pix of tc's on the website. Voice vote was unanimous.

COORDINATOR OF 911 REPORT:
Nothing additional.

MANAGER OF COMMUNICATIONS REPORT:
Cummins introduced Kevin Rakoczy, who has been named the Interim MOC. An agreement has been signed with Rakoczy, county and 911 board.

COMMITTEE REPORTS:
Ad-Hoc/Bylaws-No report
Building-No report
Finance-No report
Personnel-No report
Public Safety-Cummins said he has noticed the response acknowledgement issue is still going on. There are some options being discussed but nothing to discuss at this time.
Technical-No report

There being no further comments from anyone present, Stock made a motion, second by Wiser to adjourn. Motion carried. Meeting adjourn at 11:26 a.m.

Respectfully submitted by Lyle Wilson, Secretary *Lyle Wilson*