

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF APRIL 8, 2014

Committee Chair Kathy Arbogast called the meeting to order at 3:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Arbogast, Allen, Campbell, Cohlman, Gerwin

Absent: Yoder, Ritter

Also Present: Marty Fannin, Louis Kehinde, Alina Hartley, June Slagel

Arbogast called for any additions or changes to the agenda. It was requested that the agenda be amended to add item d. Animal control, e. Use of AV Equipment, f. Telephone Expenses and g. software upgrades. *Motion by Gerwin, second by Cohlman to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the March 4, 2014 meeting. *Motion by Allen second by Cohlman to approve the March 4, 2014 meeting minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Department Report – Kehinde reviewed his monthly department report with the Committee. Kehinde reported that the PowerDMS, that was hosted on the Sheriff's server has been successfully migrated to the company's server. Kehinde further reported that he replaced both of the computers in the jail booking station.

Kehinde stated that he met with Terry Taylor, at the request of board members, to determine what jobs belong to the maintenance department and which belong to IT. Kehinde reviewed with the Committee the results of that meeting.

Kehinde stated that he received an estimate, in the amount of \$5,000, to replace the Polycom 8000 for Courtroom 1. Kehinde stated that he plans to purchase the unit online used for considerably less.

Kehinde reported that the Sonic Wall hardware connected to the Sheriff's server has been updated. Kehinde reported that this did resolve the Rootkit malware issue.

Kehinde reported that he will be attending a training session on April 29 – May 1st in Naperville.

Animal Control – Kehinde reported that the internet connection at the animal control facility in Fairbury is poor at best and does not work most of the time. Kehinde recommended that a new PC running the software be housed at the sheriff's office and updates be done from data received from Fairbury. Discussion took place. The Committee expressed concern over duplication of efforts and double entry of data. Gerwin stated that she had talked with Randy Wittenberg and it is possible to have the computer located at the LivCom dispatch center so LivCom can respond. Further discussion took place.

Request to Post Non-County Events on County Website – Hartley reported that she had received a request to post this years’ farm crawl on the county’s website. Hartley stated that in the past, the county has not posted any other events, but could consider allowing posts from other entities that relate to community development. Discussion took place. Consensus of the Committee was to decline at this time due to concern of additional staff time.

Use of AV Equipment – Judy Campbell expressed concern over the Planning Commission meeting that was held the night before. Campbell stated that the room is equipped with technology that was not being utilized.

Telephone Expenses – Hartley distributed a report on the telephone expenses for the Committee’s review. Telephone expenses as of the end of March were \$16,163 compared to \$69,960 in 2013 and \$60,239 in 2012 for the same time period. Hartley estimated the end of year expenses at \$50,000 (approximately \$20,000 under budget for the year), compared to \$120,432 in 2013 and \$157,016 in 2012.

Software Upgrades – Hartley distributed information pertaining to software upgrades to the Committee for review. Hartley stated that the Boards and Commissions software was the one that was discussed the day prior at Election, Rules & Legislation and would resolve some of the concern committee members had. The Committee will discuss this item at next months’ meeting.

Motion by Gerwin, second by Allen to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 4:02 p.m..

Alina M. Hartley
Administrative Resource Specialist