

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF FEBRUARY 4, 2014

Committee Chair Kathy Arbogast called the meeting to order at 4:02 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Arbogast, Allen, Cohlman, Gerwin, Ritter, Yoder

Absent: Campbell

Also Present: Marty Fannin, Louis Kehinde, Alina Hartley, Sheriff Lindsey, Supt. Cox

Arbogast called for any additions or changes to the agenda with none being requested. *Motion by Allen, second by Yoder to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee will review the December 5, 2013 and January 16, 2014 meeting minutes. It was noted that the start time on the January 16, 2015 minutes should be 5:15 p.m.. *Motion by Gerwin second by Cohlman to approve the December 5, 2013 and January 16, 2014 meeting minutes.* **MOTION CARRIED WITH ALL AYES.**

**Department Report** – Kehinde reviewed his monthly department report with the Committee. Kehinde reported that there is an issue with the Picture/Link Mugshot server. Kehinde stated that the server is old, slow and the hard drive is almost full. Kehinde stated that they are currently using the Sheriff's server for the time being.

Kehinde stated that in the Sheriff's server room, there is a transformer that is giving off a significant amount of heat. Kehinde stated that the transformer is too close to the servers to be safe. Kehinde stated that he had met with the Sheriff regarding the issue and they agree that the transformer needs to be moved to the basement of the building as soon as possible. Kehinde stated that they are awaiting proposals for the move.

Kehinde reported that the audio issue with the video arraignment system has been resolved with the help of Advanced Communications. Kehinde estimated the cost at \$1,190.

Kehinde reported that all of the old PCs, monitors and other peripherals have been collected by the Maintenance Department and shipped to ATR for recycling.

Kehinde further reported that the five new network printers for the Sheriff's department were installed by RKDixon for the jail master control, booking, detectives, front office and the patrol section of the jail.

Kehinde reported that the GIS and mapping workstation in the Assessor's office running on Windows XP was replaced with a new PC running Windows 7 PRO. Kehinde stated that the setup and configuration was done on a Saturday.

It was questioned what else would need to be replaced or updated at the jail. Kehinde stated that he plans to replace 8 workstations running on XP in the near future. Kehinde stated that he hopes to replace all the XP computers within the next two months.

**Update on County Website** – Gerwin stated that the County website still says technical difficulties. Gerwin questioned why the notice is still up. Hartley stated that although the website is up and running, not all the links are functioning properly. Gerwin recommended that the notice be taken down.

**Dedicated IT staff for Sheriff’s Department & Jail** – Arbogast stated that Kehinde is spending a good majority of this time at the jail. Cox stated that this has been consistent throughout his three years with the county. Kathy stated that she had a conversation with Scott and he felt that the jail could use their own IT person. Discussion took place. Consensus of the Committee was that the idea should be on their radar, but if a full time person is added there would need to be a trade off somewhere else in cost savings.

**Executive Session** – *Motion by Ritter, second by Cohlman to go into Executive Session pursuant to 5ILCS 120/2 (c)(1) Personnel Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye, none Nay.

Executive Session began at 4:53 p.m.

Regular Session resumed at 5:05 p.m.

**Action Resulting from Executive Session** – N/A

*Motion by Cohlman, second by Allen to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:07 p.m..

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Alina M. Hartley  
Administrative Resource Specialist