

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF FEBRUARY 15, 2018

Committee Chair Mike Ingles called the meeting to order at 4:45 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Ingles, Weber, Allen, Goembel, Mays

Absent: Holt, Weller

Also Present: Chairman Bob Young, County Board Members Marty Fannin & Kathy Arbogast, Executive Director Alina Hartley, Finance Director John Clemmer, Human Resources Director Ginger Harris, Sup. Bill Cox, Director of Maintenance Don Verdun, Network & Computer Systems Administrator Jon Sear, Ray Gearth - Maintenance

Ingles called for any additions or changes to the agenda, with none being requested. *Motion by Goembel, second by Weber to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the December 4, 2017 meeting. *Motion by Allen, second by Goembel to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Law & Justice Center Elevator Repair – Verdun reported issues with the North public elevator. Verdun stated that they were adding too much hydraulic oil, and when inspected by Otis in December, there was no oil left, so the elevator was shut down. Verdun stated that Otis Elevator provided an estimate of approximately \$39,000 which would be worst case scenario. Verdun reported that ThyssenKrup who is the manufacturer of the elevator recommended replacing the seals first, and then completing a weight test, at an estimated cost of \$6,000. Verdun stated that this will show if there is damage in the tube. Verdun stated that there best case scenario the seal is just bad. Verdun stated that if not there could be a crack in the well or a whole inside of the casing, either scenario will require the cylinder be pulled. It was noted that due to the lack of quorum for the last few meetings, the Finance Committee did approve moving forward with the new seals and weight testing. The Committee concurred.

Johnson Controls Proposal – Verdun stated that the Johnson Controls maintenance agreement is now up for renewal. Verdun stated that Johnson Controls provided a three year proposal \$9,708 per year. Verdun stated that there is no price difference to go with a one year contract compared to the three, so he would recommend the one year agreement. *Motion by Mays, second by Goembel to approve a one year agreement with Johnson Controls.* **MOTION CARRIED WITH ALL AYES.**

Mosaic Extension of Lease – Hartley reported that Mosaic has not yet sold their current building, but are wanting to move forward. Hartley stated that the lease agreement anticipated

that there would need to be an amendment that outlined when the lease would begin, which was anticipated to be March 1st. Hartley stated that Mosiac is requesting that the lease start date begin on June 1st, which will allow them time to complete the renovations as previously outlined. Consensus of the Committee was to have the lease amendment drafted with a start date of June 1st.

Approval of Bills – The Committee reviewed the bills for both January and February. *Motion by Goembel, second by Mays to approve the both sets of bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Mays, second by Allen to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 5:07 p.m..

Alina M. Hartley
Executive Director