

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF FEBRUARY 7, 2018

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Fannin, Gerwin, Slagel

Absent: Ingles

Also Present: Chairman Bob Young, County Board Members Kathy Arbogast and Bill Mays, Executive Director Alina Hartley, Finance Director John Clemmer, County Clerk Kristy Masching, Treasurer Barb Sear, Human Resources Director Ginger Harris, Circuit Clerk LeAnn Dixon, Supervisor of Assessments Shelly Renken, Network & Computer Systems Administrator Jon Sear, Sup. William Cox, Sup. Inman, Sheriff Childress and Chief Deputy Earl Dutko

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Bunting, second by Heath to approve the revised agenda as presented.*

MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the January 3, 2018 meeting. *Motion by Slagel, second by Heath to approve the minutes of the January 3, 2018 as presented.* **MOTION CARRIED WITH ALL AYES.**

Circuit Clerk Semi-Annual Report – LeAnn Dixon was present to review her semi-annual report with the Committee. Dixon also provided a case filings comparison for the Committee’s review. *Motion by Heath, second by Bunting to recommend approval of the Circuit Clerks Semi-Annual Report.* **MOTION CARRIED WITH ALL AYES.**

Treasurer’s Annual Report – Barb Sear was present to review her annual report with the Committee. *Motion by Slagel, second by Heath to recommend approval of the Treasurer’s Annual Report.* **MOTION CARRIED WITH ALL AYES.**

Partial Redemption of Delinquent Taxes – Sear reported that the Trustee took deed to a vacant lot two years ago due to back taxes. Sear stated that the Trustee attempted to sell the property during the sealed bid auction, but there were no proposals received. Sear stated that she then received a call from the property owner questioning if he could purchase the property for the auction price, which was a no. Sear reported that the prior owner then started making payments on the delinquent balance, but then stopped. Sear requested the committee approve the resolution which would authorize her to collect and distribute amongst the taxing bodies the funds that were received. *Motion by Bunting, second by Gerwin to recommend approval of a resolution authorizing partial redemption of delinquent taxes.* **MOTION CARRIED WITH ALL AYES.**

Elevator Repairs Law & Justice Center – Hartley stated that this item was added to the agenda with the thought that the Property Committee would have met and would be making a recommendation, however the Property Committee has not had a quorum for the last three of their scheduled meetings. Hartley stated that Otis Elevator submitted a proposal for the worst case scenario, in the amount of \$39,863.77. Hartley stated that the issue is that they won't know what needs to be done until they get in. Hartley noted that Verdun had been working on getting additional proposals. Cox reported that the second proposal was to replace the top seal and then retest to see if the elevator was still leaking oil. *Motion by Bunting, second by Fannin to authorize up to \$8,000 from the building construction and renovation fund.* **MOTION CARRIED WITH ALL AYES.**

Proposal Summerill Group – Inman reported that the housing contract with the Marshalls is now up for renewal. Inman stated that he is recommending approval of a proposal submitted by the Summerill Group to negotiate the contract. Inman stated that he has the ability to do the work, but the Summerill Group can get this completed faster. Inman stated the fee is contingent upon the firm being successful in their negotiations. Discussion took place. *Motion by Fannin, second by Heath to recommend approval of the proposal submitted by the Summerill Group with payment to come from the General Fund.* **MOTION CARRIED WITH ALL AYES.**

Elected Officials Salaries – County Clerk, Treasurer & Sheriff 2019 – 2022 – Hartley presented three scenarios that were compiled for the Committee's review as requested. Scenario A continued with what the Committee has done the last couple years and included a \$1,000 increase for each of these elected officials per year. Scenario B increased the salaries \$2,000 in the first year (based on what was approved for other employees), and then \$800 for each year thereafter. Scenario C froze the salaries at their current level and then gave a \$100 longevity pay for each year the individual held the position. Hartley stated that each of the scenarios contemplated that the Committee would increase the Sheriff's salary by the \$7,500 previously agreed to, and would role in the \$2,500 public safety director stipend (which would then be eliminated). *Motion by Fannin to recommend Scenario A to the full board for approval.* The motion failed due to lack of a second. Discussion took place. *Motion by Bunting, second by Gerwin to recommend Scenario B to the full board.* **MOTION FAILED ON ROLL CALL VOTE.** Ayes: Shafer, Bunting, Gerwin Nays: Heath, Fannin, Slagel. Further discussion took place. *Motion by Slagel, second by Fannin to recommend Scenario A to the full board for approval.* **MOTION CARRIED WITH ALL AYES.** Ayes: Shafer, Bunting, Fannin, Gerwin, Slagel. Nays: Heath.

Finance Report – Clemmer reported the auditors are approximately 90% done, but will be back in March. Clemmer stated that he received a lot of help from the highway department this year. Clemmer stated that he expected that the financial statement finding would be eliminated this year.

Executive Session – *Motion by Fannin, second by Slagel to go into Executive Session pursuant to 5ILCS 120/2 (c)(1) Personnel Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 7:57 p.m..

Regular Session resumed at 8:27 p.m.

Action Resulting from Executive Session – N/A

The Committee reviewed the bills presented. *Motion by Heath, second by Fannin to approve the bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

Motion by Fannin, second by Heath to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 8:28 p.m.

Alina Hartley
Executive Director