

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF NOVEMBER 8, 2017

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Fannin, Gerwin, Ingles, Slagel

Absent: Bunting

Also Present: Chairman Bob Young, County Board members Kathy Arbogast and Bill Mays, Alina Hartley (Executive Director), John Clemmer (Finance Director), Network & Computer Systems Administrator Jon Sear, Treasurer Barb Sear, Supervisor of Assessments Shelly Renken, and Attorney Tom Blakeman

Shafer requested that the agenda be amended to add item d. Supervisor of Assessments legislative update. Shafer then called for any other additions or corrections to the revised agenda with none requested. *Motion by Ingles, second by Gerwin to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the September 20, 2017, October 4, 2017 and October 25, 2017 meetings. Gerwin noted minor grammatical changes to the minutes of September 20, 2017. *Motion by Ingles, second by Gerwin to approve the minutes of the September 20, 2017, October 4, 2017 and October 25, 2017 meetings as amended.* **MOTION CARRIED WITH ALL AYES.**

**Resolution Authorizing the Execution of an Addendum to the Intergovernmental Agreement with the City of Streator Concerning the Former Smith-Douglass Property and Appointment of a Representative in Accordance with the Property Tax Code** – Blakeman stated that the County had entered into an Intergovernmental Agreement with the City of Streator to conduct a scavenger sale so Streator can acquire title to the Smith Douglass property. Blakeman stated that the scavenger sale is a complicated process, so the City of Streator has identified a more efficient method of acquiring the property which is through a certificate of purchase. Blakeman stated that it will be necessary for the County to amend the Intergovernmental Agreement to outline the new process. Blakeman noted that nothing within the new process will bring the property into the ownership of the County. Blakeman noted that as part of the process the Board Chairman would be appointing someone to apply for the Certificate of Purchase; after discussion and assignment, Hartley has agreed to fulfill that role. Gerwin questioned whether the County was being indemnified as part of the process. Blakeman responded that the indemnification was a part of the original agreement and still in effect. *Motion by Ingles, second by Fannin to recommend approval of the resolution authorizing the execution of an addendum to the Intergovernmental Agreement with the City of Streator concerning the former Smith-Douglass property and the appointment of a*

*representative to apply for the certificate of purchase.* **MOTION CARRIED ON VOICE VOTE.**

**FY 2018 Budget, Levies and Capital Requests** – Clemmer presented a draft of the end of year transfer resolution for the Committee’s review. Clemmer reviewed the transfers which totaled \$150,400, with \$210,000 being budgeted. *Motion by Heath, second by Slagel to recommend approval of the FY 2017 end of year transfers.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Clemmer reviewed the updated budget pages and changes made to the Vehicle Fund, Pontiac Host Fund and Construction and Renovation Fund as directed at the October 25<sup>th</sup> meeting. Clemmer noted that he also updated the carryover amount for the Early Retirement Incentive Program.

**Finance Report** – Clemmer reported that current expenses are approximately 3% under budget for the fiscal year. Clemmer reported that revenues and tipping fees are both doing good.

**Supervisor of Assessment Legislative Update** – Renken reported that there is a bill that just passed the House and is headed to the Senate and expected to be voted on rather quickly. Renken reported that SB 871 will provide additional exemptions to long term owner occupied residents. Renken stated that the exemption will require the office verify income for residents who qualify with income under \$100,000. Renken stated that this will be very difficult for the office to implement and will cost the County an estimated \$35,000-\$40,000. Renken also estimated there could be \$14 million worth of EAV lost due to the change, which would mean that the taxes collected would be spread amongst a smaller pool.

**Executive Session** – *Motion by Ingles, second by Heath to go into Executive Session pursuant to 5ILCS 120/2 (c) (21) – Semi-Annual Review of Executive Session Minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:28 p.m.

Regular Session resumed at 6:43 p.m.

**Action Resulting from Executive Session** – *Motion by Gerwin, second by Fannin to open the minutes of January 19, 2016, February 3, 2016, and May 4, 2016, open and approve for content the minutes of November 9, 2016, approve for content and keep closed the minutes of April 5, 2017, open and approve for content the minutes of September 16, 2017 and open and approve for content the minutes of September 20, 2017, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content and not subject to any pending litigation.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. Motion by Heath, second by Fannin to approve the bills as submitted. **MOTION CARRIED WITH ALL AYES.**

*Motion by Fannin, second by Ingles to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:45 p.m.

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Alina Hartley  
Executive Director