

MINUTES  
LIVINGSTON COUNTY ZONING BOARD OF APPEALS  
Livingston County Historic Courthouse  
112 W. Madison St.  
Pontiac, Illinois

Regular Meeting  
7:40 p.m.

December 7, 2017

The meeting came to order and roll call was taken.

Members Present: Michael Cornale, James Blackard, Richard Kiefer, William Flott,  
Richard Runyon, Gerald Earing and Joan Huisman.

Members Absent: None

Agenda:

Chair Huisman noted the agenda for this meeting. William Flott moved, seconded by James Blackard, that the agenda for this December 7, 2017 meeting be approved as presented. This motion was approved by a unanimous vote.

Approval of the Minutes:

Minutes of past meetings have been presented and are to be reviewed for approval. The Zoning Administrator informed the zoning board that the minutes from their August 3, 2017, September 7, 2017, September 18, 2017 meetings had been handed out to them prior to their last meeting. And, that the minutes from their November 9, 2017 meeting reflecting their last meeting had been emailed to them a few days ago. Time was taken to review these minutes. It was pointed out that the zoning administrator does cut and paste minutes, and Chairman Nielsen was left on a version(s), of which will be corrected. The minutes were further reviewed. Chair Huisman did note that proper attention was given to the Ziegenhorn Case review, in asking what the applicant was seeking at this meeting. Chair Huisman asked for comments. Michael Cornale moved, seconded Richard Kiefer, that these minutes be approved with the required changes as the zoning administrator has been made aware. This motion was approved by a unanimous voice vote.

New Business: None

Other Business: None

Approval of the Findings of Fact and Decision:

Chair Huisman mentioned the Findings of Fact and Decision of which the zoning administrator explained this copy packet, with the one on top being previously approved needing a signature, and then next four had been previously presented to the zoning board with no action being taken, and the new ones were from the last meeting have recently been made available.

Discussion as to if they could take all in one motion was made. Time for review of these documents was given. William Flott moved, seconded by James Blackard, that these Findings of Fact and Decision being presented to the zoning board be approved.

Richard Runyon then noted that in the votes from the cases reviewed at the September 7<sup>th</sup> meeting he was marked as voting yes, while he was absent from those meetings. This also reflected that the minutes from this meeting incorrectly noted his presence. The Findings of Fact and Decision from those meetings will be corrected. The Findings for Stahly and Valley View will need to be corrected. The November 9<sup>th</sup> minutes will also need to be corrected.

Chair Huisman asked for revised motion to approve the minutes. James Blackard moved, seconded Richard Kiefer, that these minutes be approved with the required changes as the zoning administrator has been made aware. This motion was approved by a unanimous voice vote.

William Flott moved, seconded by James Blackard, that these Findings of Fact and Decision being presented to the zoning board be approved as revised. This motion was approved by a unanimous voice vote.

Public Comments: None

Report of Officers: None

General Discussion and Informational Update:

The zoning board of appeals was informed that their next meeting is to be held on January 4, 2018 at 7 pm.

Then Gerald Earing moved, seconded by Michael Cornale, that this meeting be adjourned. This motion was approved unanimously.

This regular meeting portion of this hearing was adjourned at 8:00 p.m.

Material regarding these proceedings is on file in the Livingston County Regional Planning Commission Office, in the Livingston County Historic Courthouse, 112 W. Madison St., Pontiac, Illinois.

Respectfully submitted,

Charles T. Schopp, Secretary  
Livingston County Regional  
Planning Commission