

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF OCTOBER 3, 2017

Jon Sear reviewed his monthly department report with the members of the Committee present. Committee Chair Vicki Allen officially called the meeting to order at 4:20 p.m. when a quorum was reached.

Present: Allen, Mays (arrived at 4:20 p.m.), Fannin, Slagel

Absent: Goembel, Killian, Weber

Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director), Jon Sear (Network & Computer Systems Administrator)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Fannin, second by Slagel to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the September 5, 2017 meeting. *Motion by Slagel, second by Mays to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Jon Sear reviewed his monthly department report with the Committee. Sear reported that the Sheriff's server had crashed. Sear stated that he was able to get the department moved over to the virtual server, securing all files. Sear stated that luckily backups are done nightly.

Sear reported that Financial Edge has been installed in the Bookkeeping, Finance, County Clerk and Treasurer's Offices. Sear stated that he will be working on getting the software installed for Mental Health, Public Health and Highway.

The Committee reviewed the bills presented. *Motion by Fannin, second by Slagel to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

Executive Session – *Motion by Fannin, second by Slagel to go into Executive Session pursuant to 5ILCS 120/2 (c)(21) – Semi-Annual Review of Executive Session Minutes. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

Executive Session began at 4:22 p.m.

Regular Session resumed at 4:28 p.m.

Action Resulting from Executive Session – *Motion by Fannin, second by Mays to open the executive session minutes of November 8, 2016 and leave all remaining minutes closed, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content. MOTION CARRIED WITH ALL AYES.*

Motion by Mays, second by Fannin to adjourn. **MOTION CARRIED WITH ALL EYES.**
Meeting adjourned at 4:29 p.m..

Alina M. Hartley
Executive Director