

**LIVINGSTON COUNTY BOARD - HIGHWAY COMMITTEE  
MINUTES OF OCTOBER 05, 2017 MEETING**

Committee Chair Bunting called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Bunting, Runyon, Weber, Weller, Yoder  
Absent: Carley, Lovell  
Other Board Members Present: Young  
Others Present: Ruestman, Hartley

Motion to approve the agenda as presented by Yoder, second by Weber. MOTION CARRIED WITH ALL AYES.

Motion by Weller, second by Runyon to approve the amended minutes of the September 07, 2017 meeting as presented. MOTION CARRIED WITH ALL AYES.

**COUNTY BOARD ACTION ITEMS:**

- a. Quarterly Report: 3<sup>rd</sup> Quarter FY 17

Motion by Yoder, second by Weller to recommend full board approval of the county board action item. MOTION CARRIED WITH ALL AYES.

**PRELIMINARY BUDGET FY 18 – MFT REDUCTION:** The committee went through the preliminary budget again with Ruestman noting the changes due to the reduction in the MFT County Consolidated and also showing the revenue for the Enbridge Line 78 Settlement. Ruestman explained to the committee that the reduction to the MFT County Consolidated and Needy Township was due to a \$303 million cut in IDOT's budget in order to fund Series D bonds and transit projects. Of the \$303 million, \$50 million was being taken from the local agencies programs such as County Consolidated and Needy Township. The county only received around \$79,000 for its share in FY 18 compared to the approximately \$157,000 it received previously. Motion by Yoder, second by Weller to forward a copy of the amended preliminary budget to the Finance Committee. MOTION CARRIED WITH ALL AYES.

**MAINTENANCE POSITION VACANCY – STATUS UPDATE:** Ruestman informed the committee that John “Matt” Barlow accepted the maintenance worker position and is scheduled to start October 23<sup>rd</sup>.

**EQUIPMENT NEEDS STUDY - UPDATE:** Bunting updated the committee in regards to the presentation that was given to the finance committee on October 4, 2017. Bunting noted that nothing will be included in the FY 18 budget for equipment purchases, but will be considered in the budgets going forward. The committee will need to decide whether specific pieces of equipment are asked for each year or if a total allotment will be given for equipment purchases.

**OTHER ITEMS:** Ruestman shared with the committee that the highway department would like to consider paying the bills more frequently instead of the way it is currently being done which is once a month. Hartley explained to the committee that other departments within the county have adopted a policy to pay bills once a week and only hold on paying bills that may be questioned by the committee. The committee came to a consensus to recommend paying bills once a week in order to allow for quicker payment to contractors and vendors.

**PUBLIC COMMENT:** None

**REVIEW AND APPROVAL OF CLAIMS:** Motion by Weber, second by Weller to approve the bills. MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Yoder, second by Runyon. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 4:21 pm.



Trent Ruestman,  
Assistant County Engineer