

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF OCTOBER 4, 2017

Committee Chair Tim Shafer called the meeting to order at 6:01 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Fannin, Gerwin, Ingles, Slagel

Absent:

Also Present: Chairman Bob Young, County Board members Kathy Arbogast, Mark Runyon & Bill Mays, Alina Hartley (Executive Director), John Clemmer (Finance Director), Sup. Bill Cox, Circuit Clerk Leann Dixon, Network & Computer Systems Administrator Jon Sear, Highway Engineer Clay Metcalf, County Clerk Kristy Masching, and Treasurer Barb Sear

Shafer requested that the executive session be removed from the agenda. Shafer then called for any other additions or corrections to the revised agenda with none requested. *Motion by Bunting, second by Fannin to approve the revised agenda as amended.*

MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the September 6, 2017 meeting. *Motion by Slagel, second by Heath to approve the minutes of the September 6, 2017 meeting as amended.* **MOTION CARRIED WITH ALL AYES.**

Smith Douglas Amendment – Hartley reported that the City of Streator will be present next month to request an amendment to the Intergovernmental Agreement. Hartley reported that the IGA calls for the county to conduct a scavenger sale in order for the City of Streator to ultimately gain deed to the Smith Douglas property. Hartley stated that since the property has been annexed into the City of Streator it is possible to gain deed through Certificate of Purchase.

Highway Department Equipment Study – Clay Metcalf was present to review the equipment replacement schedule with the Committee. Metcalf stated that the schedule shows a minimum of \$205,014 is needed annually. Metcalf explained that only \$102,741 was spent previously versus the approximate \$185,000 needed to just tread water. Metcalf reviewed the projected cash flow with the Committee based on just treading water, and as early as 2020 there would not be sufficient funds to maintain the schedule. Metcalf reviewed the MFT histories with the Committee which revealed that current MFT funds are the same as 1998, not included the most recent reduction. Metcalf stated that ideally the department would do approximately 18-20 miles of seal coat each year, but have reduced that to 10 miles annually. Metcalf stated that if the recent reduction holds, he will need to remove the annual transfer in order to complete the seal coat work, which will compound the problem. Bunting stated that it has become quite the balancing

act between equipment and roads maintenance. Bunting stated that there is no request for 2018, but the topic needs to be part of the planning process going forward.

Update on Devnet Agreement – Masching reported that the third renewal contract was received from Devnet. Masching stated that Devnet is the property tax software used by the Treasurer, Assessor and County Clerk offices. Masching reported that the five year contract increased 5% (1% for each of the five years). Masching stated that the total contract amount of \$40,748 is split between the three offices. *Motion by Fannin, second by Bunting to approve the five year contract renewal with Devnet.* **MOTION CARRIED WITH ALL AYES.**

Resolutions Approving the Sale of Real Estate for Back Taxes – Sear reported that there are nine properties being presented for approval of sale from the sealed bid auction from various locations throughout the county. *Motion by Ingles, second by Fannin to recommend approval of the resolutions authorizing the sale of real estate for back taxes.* **MOTION CARRIED WITH ALL AYES.**

FY 2018 Budget, Levies and Capital Requests – Clemmer reviewed the status of the FY 2018 budget. Clemmer reported that Mental Health, Public Health and Highway have all met the parameters set. Clemmer noted that based on the reductions in MFT, the highway committee will need to review and approve the revised budget presented. Clemmer reported that the general fund transfer is estimated at \$700,000 compared to the \$1.3 million from last year. Clemmer reviewed the projected revenues noting that the jail revenue was up significantly. Clemmer reviewed the projections for the Enterprise Zone and noted that based on what was previously approved, there will be a need for an additional transfer to cover anticipated expenses. Clemmer noted however, additional economic development grants will require board approval. Consensus of the Committee was to transfer \$250,000 to cover the shortfall. *Motion by Heath, second by Fannin to approve the FY 2018 budget as submitted and forward to the full board to be placed on display.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. Motion by Ingles, second by Fannin to approve the bills as submitted. **MOTION CARRIED WITH ALL AYES.**

Motion by Gerwin, second by Bunting to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:02 p.m.

Alina Hartley
Executive Director