

LIVINGSTON COUNTY BOARD  
PROPERTY COMMITTEE  
MINUTES OF SEPTEMBER 19, 2017

Committee Chair Mike Ingles called the meeting to order at 6:00 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Ingles, Weber, Allen, Holt, Mays, Weller

Absent: Goembel

Also Present: Chairman Bob Young, County Board Members Marty Fannin & Jason Bunting, Executive Director Alina Hartley, Facilities Services Director Chad Carnahan, Finance Director John Clemmer, Sup. Bill Cox

Ingles called for any additions or deletions to the agenda with none requested. *Motion by Holt, second by Mays to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

**Review of Proposed FY 2018 Budget Adjustments** – Ingles reported that at the last Finance Committee meeting, Hartley and Clemmer presented recommendations for adjustments to the maintenance budgets. Ingles stated that he wanted the Property Committee to be given the opportunity to review the adjustments. Ingles reported that Carnahan had met with Hartley and Clemmer earlier in the week and found approximately \$11,000 worth of adjustments, which was shy of the recommendation. Ingles stated that he has since met with Carnahan and have agreed to additional adjustments to meet the recommended budget of \$274,858. Ingles stated that his biggest concern is the age of the buildings and the amount of attention they need. Discussion took place. Concern was expressed regarding the 17.3% increase over last year's budget. Other members indicated that they felt comfortable meeting the bottom line recommended. *Motion by Holt, second by Weller to approve the adjusted budget of \$274,858.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Ingles, Weber, Allen, Holt, Weller Nays: Mays.

**Mosaic Lease** – Ingles reported that the executed lease had been received from Mosaic, which included a drawing on the changes that they plan to do. Ingles noted that it was brought to his attention that the rolling filing cabinets are to be removed. Consensus of the Committee was to have them stored downstairs for the time being. Discussion took place regarding changes to the front of the building. A copy of the drawing will be forwarded to committee members.

**Other Business** – Ingles noted that the Finance Committee had approved the purchase of a  $\frac{3}{4}$  ton pickup truck, which will allow the department to do their own snowplowing. Ingles stated that the topic is being brought up for reconsideration, but there are no strong feelings either way.

*Motion by Holt, second by Weller to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
Meeting adjourned at 7:00 p.m..

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Alina M. Hartley  
Executive Director  
Livingston County Board Office