

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF AUGUST 8, 2017

Committee Chair Vicki Allen called the meeting to order at 4:00 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Fannin, Goembel, Killian, Slagel, Weber

Absent: Mays

Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director), Jon Sear (Network & Computer Systems Administrator), Jail Sup. Bill Cox

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Fannin, second by Goembel to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the July 11, 2017 meeting. *Motion by Fannin, second by Weber to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Jon Sear reviewed his monthly department report with the Committee. Sear reported that the majority of the month was spent working on the firewalls, which were upgraded. Sear stated that it should be 6-7 years before another upgrade will be needed. Sear stated that there were two firewalls installed downtown for redundancy purposes.

Sear reported that he also spent a lot of time working on Spillman. Sear stated that a new law conversion table will be installed to the ILCS and IOCS codes for officers. Sear reported that the Financial Edge software will need to be reinstalled due to a SQL issue.

**FY 2018 Capital Requests** – Sear reviewed his capital requests with the Committee as follows.

Sage HR/Payroll Upgrade	\$54,200
Coroner Tablets	\$9,000
Phone System Upgrade	\$90,000
Jail Camera System Replacement	\$170,000
UPS or Generator	\$17,000 - \$60,000

Sear reported that the database that Sage uses has reached its end of life. Sear stated that Sage will still supports the system, but there aren't any major upgrades provided. Sear stated that this project does not have to be done in 2018, but will need to be completed in the next couple of years.

Sear reported that he had received a request from the Coroner for the purchase of tablets. Sear stated that the Coroner was very specific in the model that he would like to purchase. Sear stated that the estimated cost for the five tablets is \$9,000. Discussion took place as to if the tablets would replace the desktops (they would not) and whether more cost effective options could be

explored. The Committee requested that Sear work with the Coroner on more cost effective options that would still meet the Coroner's needs.

Sear stated that the phone system at the jail needs to be replaced. Sear stated that he would like to purchase a new system for the Historic Courthouse and Law & Justice Center as well. Sear stated that he would be able to tie the buildings together and eliminate a PRI, which would result in a cost savings of approximately \$6,000 per year.

Sear reported that the jail camera need to be replaced due to the age and condition, particularly regarding picture quality. Sear stated that the current system runs on 6 DVRS and have approximately 30 days of storage.

Sear reported that he is once again recommending a generator be installed at the historic courthouse to address power outages. Sear stated that at a minimum he would like to purchase a UPS for the servers in the basement.

Discussion took place. The Committee worked with Sear to prioritize his requests. *Motion by Fannin, second by Killian to forward the capital requests recommending prioritization be given to the phone upgrade, the purchase of a UPS for the historic courthouse and the camera upgrade (in that order).* **MOTION CARRIED WITH ALL AYES.**

**FY 2018 Budget** – Sear reviewed his FY 2018 budget with the committee which reflected an increase of approximately \$3,000, including salary increases. *Motion by Fannin, second by Goembel to approve the FY 2018 budget for IT as submitted.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Fannin, second by Slagel to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Goembel, second by Fannin to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
Meeting adjourned at 4:55 p.m..

---

Alina M. Hartley  
Executive Director