

**LIVINGSTON COUNTY BOARD - HIGHWAY COMMITTEE
MINUTES OF JULY 13, 2017 MEETING**

Committee Chair Bunting called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Bunting, Runyon, Carley, Lovell, Weber, Weller
Absent: Yoder
Other Board Members Present:
Others Present: Metcalf

Motion to approve the agenda as presented by Carley, second by Weber. MOTION CARRIED WITH ALL AYES.

Motion by Runyon, second by Lovell to approve the minutes of the June 8, 2017 meeting as presented. MOTION CARRIED WITH ALL AYES.

COUNTY BOARD ACTION ITEMS: None

RESULTS OF JUNE 16, 2017 STATE LETTING: Tobey's Construction and Cartage, Inc. of Herscher, IL was the low bidder on the Owego Bridge, Section 13-19136-00-BR located @ 1900N, 2360E. Contract Amount = \$246,205.00.

RESULTS FROM THE SALE OF USED COUNTY EQUIPMENT: A bid tabulation was presented showing the results of an auction for a 2002 International Dump Truck with snow plow and salt spreader. It was sold to Charlotte Township for an amount of \$18,250.00.

TOUR OF THE MAINTENANCE GARAGE: The committee took a tour of the maintenance garage to inspect the equipment and vehicles used by the Highway Department. They were able to see the condition of the entire fleet and the used snow plow truck purchased from Winnebago County. The committee thanked the crew for taking such good care of the equipment and appreciated the opportunity to see everything.

PRELIMINARY BUDGET FY 18: The committee went through the preliminary budget and discussed any major changes in the line items. There was some concern about the Health Insurance line item being high enough with anticipated increases so after more information is available there could be a change over the next few months. Motion by Weller, second by Carley to forward a copy of the preliminary budget to the Finance Committee. MOTION CARRIED WITH ALL AYES.

MOTOR FUEL TAX UPDATE: With the passing of the Illinois State Budget for FY 18, Motor fuel tax allotments will be received as in the past with no delays.

MAINTENANCE FOREMAN POSITION: Metcalf shared that interviews were conducted for the position in mid-June from which an offer was made and accepted by Travis Sancken who will begin with training as of July 31, 2017.

OTHER ITEMS: Metcalf shared briefly a study that was done regarding the equipment inventory and replacement costs. This will be looked more closely in the upcoming months in conjunction with budget planning, but no action was taken at this time.

PUBLIC COMMENT: None

REVIEW AND APPROVAL OF CLAIMS: Motion by Weller, second by Weber to approve the bills. MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Lovell, second by Weber. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 4:55 pm.



Clay A. Metcalf,
County Engineer