

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF AUGUST 9, 2017

Committee Chair Tim Shafer called the meeting to order at 6:05 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Fannin, Gerwin, Ingles, Slagel

Absent: Bunting

Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director), Supervisor of Assessments Shelly Renken, Capt. Glowacki, Chad Carnahan, Sup. Bill Cox, Circuit Clerk Leann Dixon, Network & Computer Systems Administrator Jon Sear, Adam Dontz, County Clerk Kristy Masching, Treasurer Barb Sear, Assessor Shelly Renken, and Adam Dontz (GLCEDC), Tara Graves (LACC), and Ryan McGuckin (Woodland School)

Shafer called for any additions or corrections to the second revised agenda with none requested. *Motion by Ingles, second by Heath to approve the second revised agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the July 12, 2017 meeting. *Motion by Gerwin, Fannin to approve the minutes of both the July 12, 2017 meeting.* **MOTION CARRIED WITH ALL AYES.**

Intergovernmental Cooperation Agreement – Superintendent of Woodland Schools, Ryan McGuckin was present on behalf of the City of Streator to discuss the Intergovernmental Cooperation Agreement. McGuckin stated that the agreement indicates that a 51% of the surplus funds will be distributed to the taxing bodies within the TIF, with the exception of the targeted parcels. Ingles expressed concern regarding make-whole agreements with the school districts. Ingles stated that the Illinois Department of Revenue has found these types of agreements to be invalid. McGuckin stated that this is not a make-whole agreement, and applies to all the taxing bodies and not just the school districts. Discussion took place. *Motion by Ingles, second by Fannin to recommend approval of the agreement as long as every taxing body gets their pro-rata share.* **MOTION CARRIED ON VOICE VOTE.**

Circuit Clerk Semi-Annual Report – Leann Dixon was present to review her Semi-Annual Report with the Committee. Dixon reported that the biggest changes are in the Court Automation and Documents Storage Fees due to the recently approved increases. *Motion by Fannin, second by Heath to recommend approval of the Circuit Clerks Semi-Annual Report.* **MOTION CARRIED ON VOICE VOTE.**

Ratification of VAC Van Purchase – Hartley stated that as previously reported, one of the VAC van was totaled in an accident, which required the purchase of a new van.

Hartley stated that the van that was wrecked was slated to be replaced in 2018 regardless. Hartley noted that insurance proceeds were received in the amount of \$2,947.67. *Motion by Gerwin, second by Slagel to ratify the purchase of a new van for the VAC.* **MOTION CARRIED WITH ALL AYES.**

GLCEDC –Request for STEM Funding LACC – Adam Dontz was present to request approval of a grant for the LACC for STEM programming. Dontz stated that the LACC has invested \$38,000, the GLCEDC has provided a grant, in the amount of \$10,000, so the request is for the remaining \$24,550. Dontz stated that as part of the program, the LACC will purchase a CNC machine, 3D printer, calipers and a break press. The program will allow the LACC to expand the welding and manufacturing program. Tara Graves noted that the LACC serves all the schools within Livingston County and is one of 24 career centers within the State of Illinois. Graves stated that approximately 325-350 students participate in the program. Dontz stated that the LACC works closely with businesses and their service has been paramount to local employers. Discussion took place. *Motion by Fannin, second by Ingles to recommend approval of a grant for STEM programming for the LACC.* **MOTION CARRIED WITH ALL AYES.**

FY 2018 Budget, Levies and Capital Requests – John Clemmer provided the Committee with a status update in regards to the FY 2018 budget and capital requests. Clemmer noted the budget there was a reduction needed of \$202,000 in order to meet the \$2 million cap from the Pontiac Host. Discussion also took place regarding the overall goal of reducing the cap by an additional \$800,000 over the next three years. Consensus of the Committee was to reduce the cap by \$267,000 each year, resulting in the need to cut \$469,000 from the budget this fiscal year.

Shelly Renken was present to request a capital allocation for the complete reassessment of grain elevators within the County. Renken reported that they grain elevators had not been assessed since the 90's and were way undervalued. Renken reported that she had hoped to learn how to do the reassessments herself, but she proved to be way more specialized. Renken stated that she received a quote from Vanguard, in the amount of \$72,000, to complete the 33 sites, and 71 parcels. Renken noted that the proposal includes representation at the Board of Review hearings if need be. Renken further noted that the County would need to sign the contract this year in order to get on Vanguard's schedule for 2019. Consensus of the Committee was to split the expense between FY 2018 and FY 2019. *Motion by Gerwin, second by Fannin to include the project in the budget and authorize Renken to sign the contract.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the remaining capital requests. Clemmer reviewed the prioritizations that had been forwarded from Committees. Clemmer noted that the property committee is yet to make a recommendation.

Amendments to the capital items were made as follows:

- Grain Elevator Appraisal split between FY 2018 and FY 2019

- Elections Equipment Replacement reduced to \$150,000 (same as last year/payment 2 of 3)
- The water softener for the jail was removed
- Cell Doors – Chuck Holes (food slots) split between FY 2018 and FY 2019
- The Generator / UPS Power Supply reduced to \$15,000 for UPS
- Jail Cameras reduced to \$150,000
- HR/Payroll Software Upgrade split between FY 2018 and FY 2019

Finance Report – Financial Reports distributed for review.

The Committee reviewed the bills presented. Hartley noted that the Finance Committee had initially indicated that bills relating to the WECS ordinance review and WECS litigation should be paid from contingency, however, due to the amount, that would not be possible. Hartley requested approval to pay the invoices from the Pontiac Host fund. *Motion by Fannin, second by Ingles to approve the payment of invoices for the WECS litigation and WECS ordinance review from the Pontiac Host fund.* **MOTION CARRIED WITH ALL AYES.**

Motion by Ingles, second by Heath to approve the remaining bills as presented. **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Motion by Ingles, second by Fannin to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 8:21 p.m.

Alina Hartley
Executive Director