

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF AUGUST 10, 2017

Chairman Bob Young called the meeting to order at 5:02 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer, Arbogast, Bunting, Fannin, Holt, Ingles, Kestner

Absent: Allen, Ingles

Also Present: Executive Director Alina Hartley, Finance Director John Clemmer

Young called for any additions or corrections to the revised agenda with none being requested. *Motion by Shafer, second by Steichen approve the agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the July 13, 2017 meeting. *Motion by Holt, second by Bunting to approve the minutes.* **MOTION CARRIED WITH ALL AYES.**

Comments from Committee Chairman –

On behalf of the Elections Committee Fannin reported that there will be an amendment to the food ordinance presented to the full board based on new federal regulations. Fannin stated that the inspections will no longer be grade based, but issue based. Fannin reported that there will be appointments to the mental health board presented. Fannin stated that some of the appointments are just clarifying the term. Fannin noted that the committee reviewed the Standing Rules, but are not recommending any changes.

Arbogast reported that the Personnel Committee did not meet this month. Arbogast advised the Committee about a violation of the Personnel Policy that had occurred by one of the elected officials. Arbogast noted that there wasn't anything the board could do to prevent the action, but wanted the Committee to be aware.

On behalf of the Highway Committee, Bunting reported that there will be one action item coming before the Committee which is a bridge petition for the repair of two culverts, estimated at \$8,000. Bunting reported that Metcalf also provided the Committee with an equipment needs study, which reflected a shortfall within the funds. Bunting stated that Metcalf will be reviewing the report with the Finance Committee to discuss options. Bunting also reported that Metcalf has been in discussions with the State regarding the bike path and the Intergovernmental Agreement, with a lot of concerns being expressed. Bunting noted that the recreation committee will meet next week and Metcalf will attend to express his concerns.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the Committee reviewed the budget and capital requests, and prioritized them, but postponed a decision on the regular budget until next month. Kestner stated that there were currently a total of 145 inmates with only 60 being Livingston County detainees.

On behalf of the Finance Committee, Shafer reported that the Committee continues to work on the budget, and is hoping to come in under budget.

Holt reported on behalf of the Ag & Zoning Committee, that the landfill will be splitting the permitting of the D4 cell and will do half now and half later. Holt reported that the Committee is also discussing a spiller pays ordinance. Holt reported that Randy Yedinak is pursuing legal action against a property by the river that has received notice to violation and failed to comply. Holt stated that there was another property by the landfill that is being addressed by the EPA.

On behalf of the VAC Committee, Steichen reported that the Committee sent a request to finance to ratify the van purchase that was made this year due to an accident. Steichen noted that Enbridge will be donating a vehicle to the VAC.

In regards to Public Health, Steichen reported that the Board of Health reviewed the budget for FY 2018 and the levy request is the same as last year.

Comments from the Chairman – Chairman Young reported that a few of the meetings went 2-2 ½ hours long. Young stated that he feels that board members lose concentration after an hour and a half. Young encouraged the chairmen to run their meetings efficiently and stay on task.

Young discussed briefly the scheduling of the ZBA hearings in regards to the WECS ordinance text amendment.

Motion by Bunting, second by Holt to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:50 p.m..

Alina Hartley
Executive Director