

LIVINGSTON COUNTY BOARD
MINUTES OF August 17, 2017 MEETING OF THE COUNTY BOARD

OPENING

County Board Chairman Young called the meeting to order at 6:00 p.m., in the County Board Room of the Historic Courthouse, 112 W. Madison, Pontiac, Illinois.

The invocation was presented by Pastor Jan Ambrose of Judah Ministries. Daryl Holt led the Pledge of Allegiance.

The clerk called roll with the following **present:** John “Jack” Vietti, Jason Bunting, John Slagel, G. Michael Ingles, Joseph D. Steichen, Tim Shafer, Patrick D. Killian, Ronald L. Kestner, Paul A. Ritter, Carolyn Gerwin, Steven Lovell, Vicki Allen, Kathy Arbogast, Robert F. Weller, Justin Goembel, James A. Carley, Daryl N. Holt, William Mays, David W. Heath, Stanley R. Weber, Bob Young, John L. Yoder and Marty Fannin **Absent:** Mark Runyon

Also Present: County Clerk-Kristy Masching, Executive Director-Alina Hartley, County Highway Engineer-Clay Metcalf, Streator City Administrator-Scot Wrighton, GLCEDC CEO-Adam Dontz, Livingston Area Career Center Director-Tara Graves, County Assessor-Shelly Renken, Circuit Clerk-LeAnn Dixon, Public Health Administrator-MaLinda Hillman and Environmental Health Director-Donnie Simmons

AGENDA

Chairman Young asked for approval of the agenda as presented. *Motion by Ritter, second by Arbogast to approve the agenda.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

APPROVAL OF MINUTES

Chairman Young called for approval of the July 13, 2017 meeting minutes. *Motion by Holt, second by Ingles to approve the July 13, 2017 meeting minutes.* **MOTION CARRIED ON VOICE VOTE.**

PRESENTATION

None

APPEARANCES

None

CONSENT AGENDA

- A. Approval of Bills
- B. Appointments:
 - a) **Bob McCarty** – re-appointment to the Livingston County Board for the Care and Treatment of Persons with a Developmental Disability 377 Board, three year term commencing May 2017 to June 2020.
 - b) **Rose Smith** –appointment to the Livingston County Mental Health 708 Board, 2 year term commencing October 2016 to June 2018.
 - c) **Debbie Studnicki** – re-appointment to the Livingston Mental Health 708 Board, 2 year term commencing May 2016 through June 2018.
 - d) **Mark Donovan** - re-appointment to the Livingston Mental Health 708 Board, 4 year term commencing December 2014 to June 2018.
 - e) **Steve Tock** - re-appointment to the Livingston Mental Health 708 Board to June 2019.
 - f) **Jack Vietti** - re-appointment to the Livingston Mental Health 708 Board commencing to June 2019.
 - g) **Ed Legner** - re-appointment to the Livingston Mental Health 708 Board to June 2020.
 - h) **Vicki Day** - re-appointment to the Livingston Mental Health 708 Board to June 2020.

Chairman Young called for approval of the consent agenda. *Motion by Bunting, second by Ritter for approval of the Consent Agenda.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Mays, Heath, Weber, Young, Yoder and Fannin **Nays:** None **Absent:** Runyon

HIGHWAY

Committee Chairman Jason Bunting reviewed the **Action Agenda Item** as follows:

- a) **Bridge Petition: Fayette Road District** - Replace existing culverts with 2, 48" x 38' ERS pre-coated steel culvert pipes @ 100N 2922E Road, Section 17-10000-00-AB. Estimated Cost = \$8,000.00

Motion by Bunting, second by Weller to approve the Highway Action item. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Mays, Heath, Weber, Young, Yoder and Fannin **Nays:** None **Absent:** Ritter and Runyon

FINANCE

Intergovernmental Cooperation Agreement: City of Streator TIF Districts – Committee Chairman Tim Shafer provided additional information on a TIF agreement between the County, the City of Streator and a group of taxing districts around south Streator and the Smith Douglas area. The Streator City Manager-Scot Wrighton was present and shared the following: the IGA is with eighteen units of local government (eight in Livingston County, eight in LaSalle and two straddle both counties); there are two TIF projects, one mainly in Livingston County (includes the Smith-Douglas site) and one in LaSalle County; the terms and conditions of both TIFs are the same; they are hoping the TIF in Livingston County can be used as one of several economic development tools to help remediate the abandoned Smith Douglas site; increments in the real estate value would flow to the TIF and would be shared with all the taxing bodies, based on their percentage of the levy up to 51%, unless it was one of the targeted parcels identified in the agreement and if there was a specific redevelopment agreement with a specific developer. The Finance Committee endorsed this proposed agreement. *Motion by Shafer, second by Fannin to approve the Intergovernmental Cooperation Agreement with the City of Streator TIF Districts.* Discussion took place with the following noted. The city has completed Phase 1 of the project which included dialogue with the U.S. EPA to ensure that the County would not encumber any liability for any of the environmental issues at the abandoned Smith Douglas plant site. Wrighton noted that there were no concrete plans for development but acknowledged that there had been discussions with prospective developers. Wrighton stated that they were still working to perfect the title and once that process was completed, the City of Streator would own that property. The TIF created in 2016, has a life span of twenty-three (23) years with our agreement in place for the remainder of the TIF. The IEPA conducted testing on the site in 2003. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Mays, Heath, Weber, Young, Yoder and Fannin **Nays:** Gerwin **Absent:** Runyon

Resolution (#2017-08-32) GLCEDC Request for STEM Funding-LACC – GLCEDC CEO-Adam Dontz and the LACC Director-Tara Graves presented information on their request for a STEM grant of \$24,000 for the acquisition of a CNC machine, 3D printers, Raspberry Pi & kits, network server, lathes, calipers and a shear break roll to be used at the Livingston Area Career Center. This equipment will allow for expansion of the welding and manufacturing programs and came as a result of conversations held with local manufacturers on their needs. Ms. Graves explained that this new equipment would help their center move to stay current with their equipment and provide access to the students who come from the six high schools within the area. Ms. Graves also noted that all of the programs that this equipment would be used in are dual credited with Heartland Community College with many of the high school students able to attain 18-20 college credits (welding class). *Motion by Shafer, second by Ingles to approve the grant for STEM program funding in the amount of \$24,555 for the LACC.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Mays, Heath, Weber, Young, Yoder and Fannin **Nays:** None **Absent:** Runyon

Resolution (#2017-08-33) Approving Contract with Vanguard Appraisals – Assessor Shelly Renken provided information on her request to contract with Vanguard Appraisals, a commercial appraiser for the reappraisal of the 33 grain elevator sites within our county, which includes 71 parcels. This project would be scheduled to start February 2019 with completion anticipated to be in October of that same year. The new valuations would go on the assessment rolls in 2019 payable 2020. Ms. Renken stated that any changes or new construction on these sites had been updated to their system but an overall revaluation hadn't been performed since the 1990's. The quote for the project is \$72,000 with the payment spread over FY2018 and FY2019. Ms. Renken will also be included in the process enabling her to receive the training so that she can conduct future revaluations. *Motion by Shafer, second by Ritter to approve the contract with Vanguard Appraisals, Inc. for the revaluation of the elevators.* Discussion followed. Ms. Renken explained that the project would cost \$72,000, but her request was for \$75,000 to cover extra time utilized by Vanguard after the preliminary decisions have been sent out, to follow up with the owners regarding any questions they might have before it goes to the Board of Review. The county would be billed separately for any charges incurred if the values are appealed for judicial review. **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Mays, Heath, Weber, Young, Yoder and Fannin **Nays:** None **Absent:** Runyon

Change Detection Project Update- Ms. Renken reported that her office had processed 200 changes returned by the assessors which equated to about 10% of the total project. With the changes reported so far, they have collected \$520,000 in new EAV.

Circuit Clerk's Semi-Annual Report – Circuit Clerk LeAnn Dixon presented her semi-annual report to the Board. She noted that the increase in fees for the Document Storage Fund (increased from \$3 to \$15) and the Court Automation Fund (increased from \$5 to \$20) had taken effect during this period. As a result, fees collected for the Document Storage Fund showed an increase of \$13,072 over the prior six months, with the Court Automation Fund showing an increase of \$14,722 for the same time period. *Motion by Shafer, second by Holt to approve the Circuit Clerk's Semi-Annual Report.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Mays, Heath, Weber, Young, Yoder and Fannin **Nays:** None **Absent:** Runyon

AG & ZONING

Committee Chairman Daryl Holt reported the committee discussed the Solid Waste Report with Chuck as well as the Illinois Noxious Weed Law and the All Hazards Mitigation Plan. They also reviewed a Spiller Pays Ordinance which says that if there is a hazardous material spill, the spiller covers the cost of the clean-up and any other expenses incurred with the spill. Holt also stated that they've been following up on complaints they've received regarding nuisance properties in Rowe, rural Manville and north of the landfill. Holt noted that written correspondence and on-site visits have resulted in the clean-up of the Rowe property. The EPA is taking the owner of the property north of the landfill to court on September 15 in order to resolve that issue. The State's Attorney is being utilized for the rural Manville property issue.

ELECTION, RULES & LEGISLATION

Amendment to Food Ordinance – Public Health Administrator-MaLinda Hillman and Environmental Services-Donnie Simmons presented information on the amendment. Simmons stated that the amendments were a result of changes made to the Illinois Food Sanitation Code which adopted the FDA Food Code. The Public Health Department's food inspection process will be changed from a score based inspection system to a risk based system. As a result of this change, a large part of the ordinance had to be removed because it was score based. Simmons also noted that a few other minor clean-up changes that needed to be done were incorporated too. The State's Attorney has reviewed and approved this document. *Motion by Fannin, second by Steichen to approve the Amendment to the Food Ordinance.* Discussion followed. Simmons noted that they will no longer be issuing a score associated with the violations that are found during their inspection, but will be focusing on risk based violations as it pertains to food borne illness. **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

Committee Chairman Marty Fannin noted that the committee had discussed the standing rules and had come to the consensus to leave them as they stand now.

PUBLIC PROPERTY

Committee Chairman Mike Ingles reported that Facility Services Manager Chad Carnahan and Jail Superintendent Bill Cox had reported on the various activities and issues at their respective buildings. Carnahan had been busy with numerous repairs in preparation of leasing out the Regions Bank building. One of the air conditioning units was repaired at a cost of \$3,500.

Memorandum of Understanding – Ingles reported that after review of the analysis prepared by Jon Sear and Alina Hartley regarding whether to lease or sell the bank building, the conclusion of the committee was to enter into a lease agreement with Mosaic. Highlights of the standard lease agreement for commercial property include: leasing a little less than 5,000 square feet plus use of the common areas in the lower level; lease is effective upon completion of improvements/repairs; Mosaic is responsible for the utilities and general maintenance of the interior; Mosaic has to provide substantial indemnity insurance to the County; and Mosaic has committed to do up to \$80,000 in improvements which will become part of the building and will be retained by the County upon completion of the lease. *Motion by Ingles, second by Weller to approve the lease to Mosaic.* Discussion followed with it being noted that since Mosaic is a not for profit, the County would qualify for an exemption, so there wouldn't be any taxes due on the property. **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Heath, Weber, Young, Yoder and Fannin **Nays:** Mays **Absent:** Runyon

SHERIFF, JAIL & LICENSE

Committee Chairman Ron Kestner reported the following items of interest from their committee meeting: approved the Probation Quarterly Report and heard that the state is still behind in their reimbursements to that program; approved the Sheriff's Semi-Annual Report; learned that the jail was currently housing a total of 145 detainees from the federal North District (38), the Federal Central District (13), Cook County (34), and Livingston County (60); and reported a monthly billing total of \$156,668.31.

Liquor License Amendment: Good Luck Mart, Streator –Kestner reported that this amendment was due to a change in the manager's position at the Good Luck Mart in south Streator. The background checks were received back with no findings. *Motion by Kestner, second by Weller to approve the Liquor License amendment for the Good Luck Mart in south Streator.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

Sheriff's Semi-Annual Report – *Motion by Kestner, second by Holt to approve the Sheriff's Semi-Annual Report.* Discussion followed with it being noted that statute only requires the semi-annual report to include financial information pertaining to where the revenues are generated from and where they are going. The Annual Report is the narrative and shows how things have changed. **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Heath, Weber, Young, Yoder and Fannin **Nays:** Mays **Absent:** Runyon

ADMINISTRATIVE

Patrick Killian presented Chairman Young with a bottle of Pontiac Rte 66 wine. Patrick and his wife had been working with ATF and a winery in southern Illinois to produce and bottle this wine named for Pontiac Rte. 66.

Chairman Young commented that on August 10, a Chinese contingent met with municipal and county officials to learn and compare our organizations and how they function.

Chairman Young invited all board members to attend a ZBA meeting on August 31 for further discussion of the wind farm ordinance.

PERSONNEL

No report since they didn't meet.

INFORMATION & TECHNOLOGY

Committee Chairwoman Vicki Allen reported that Jon Sear reviewed his monthly report, FY 2018 budget and FY 2018 capital requests with the committee. It was reported that the jail camera needed to be replaced due to its age and condition.

VETERANS ASSISTANCE

No report

RECREATION

Joe Steichen reported that they met Wednesday morning (August 16) with the bulk of the meeting revolving around the bike path. The committee voted to have Ed Lipinski move forward with applying for another grant, without spending any money and working with Farnsworth. The committee would like to move forward with acquiring an agreement with the state in utilizing the warden's property.

HOUSING AUTHORITY

John Slagel reported that they did not meet.

PUBLIC COMMENT

County Clerk Kristy Masching commented on her two handouts regarding the County Board member terms and the notice on the Primary Petition packets. Petition packets for the March 20, 2018 General Primary would be available for pickup from her office on Friday, September 1, with the first day to circulate petitions being Tuesday, September 5. County offices to appear on the ballot are County Board members (12 - 4 year terms and 1 - unexpired two year term), County Clerk, Sheriff and Treasurer.

Carolyn Gerwin reported that Atwell Engineering trucks had been seen in the Avoca Township area and stated that they are associated with big developers including wind and solar. She asked that the public share any information if they're aware of what's going on.

Joe Steichen noted that the Board of Health held a very brief budgetary meeting. MaLinda Hillman stated that the Board of Health officers reviewed her preliminary budget and determined that they wanted to keep last year's levy rate for both the Board of Health and TB levies. The Community Healthcare Program is still being discussed and she is looking at the figures to determine whether she could keep the home nursing program and support it with Health Department funds. She wouldn't be able to support the home maker program.

Chairman Robert Young asked that the board consider allowing Stan Weber's wife to sit in on the Executive Session so he could participate in the proceedings. Consensus was unanimous to allow her to sit in on the session.

Marty Fannin reported that the City of Streator is holding a Streator City Farmer's Agricultural Development Symposium on August 26 at the KC Hall in Streator. The symposium features Robert Pfiester, President and Professor Emeritus at the U of I. Tickets are \$35 each.

Break was held from 7:00-7:05 p.m.

EXECUTIVE SESSION

Motion to go into Executive Session pursuant to 5ILCS 120/2 (c) (2) Collective Negotiating Matters was made by Weller, second by Ritter. MOTION CARRIED ON ROLL CALL VOTE. Ayes: Vietti, Bunting, Slagel, Ingles, Steichen, Shafer, Killian, Kestner, Ritter, Gerwin, Lovell, Allen, Arbogast, Weller, Goembel, Carley, Holt, Mays, Heath, Weber, Young, Yoder and Fannin **Nays:** None **Absent:** Runyon

Executive Session began at 7:05 p.m.

Regular Session resumed at 7:27 p.m.

ACTION RESULTING FROM EXECUTIVE SESSION

Collective Negotiating Matters – *Motion by Bunting, second by Killian to approve the Memorandum of Understanding between Livingston County, the Sheriff of Livingston County and the Illinois Council of Police (ICOP), to promote Don Verdun to fill the position of “Director of Maintenance” within the Facilities Services Department/Sheriff’s Department and provide him with a stipend as outlined in the Memorandum of Understanding.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Vietti, Bunting, Slagel, Ingles, Shafer, Killian, Ritter, Lovell, Allen, Weller, Weber and Young **Nays:** Steichen, Gerwin, Arbogast, Holt, Mays, Heath, Yoder and Fannin **Abstain:** Goembel and Carley **Absent:** Kestner (left at 7:20 p.m.) and Runyon

CLOSING CEREMONY

Members were reminded to check the September calendar for committee meeting date changes due to the Labor Day weekend.

ADJOURNMENT

The meeting adjourned at 7:35 p.m., on motion by Goembel, second by Mays. **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Bob Young, Chairman

Attest:

Kristy A. Masching
County Clerk

September 14, 2017
Approved

Minutes Bd 08-17-17.A