

LIVINGSTON COUNTY BOARD  
PROPERTY COMMITTEE  
MINUTES OF MAY 1, 2017

Committee Chair Mike Ingles called the meeting to order at 6:00 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Ingles, Weber, Allen, Goembel, Mays, Weller

Absent: Holt

Also Present: Chairman Bob Young, Executive Director Alina Hartley, Finance Director John Clemmer, Facilities Services Director Chad Carnahan, Network & Computer Systems Administrator Jon Sear, Jail Administrator Bill Cox, Asst. Jail Sup. Stu Inman, County Board Members Marty Fannin and John Slagel, Michelle Borrego (Mosiatic), Dan Kennedy

Ingles requested that item b. be moved to the beginning of the agenda, and that item c. Discussion on Memorandum of Understanding with Sheriff be added to the agenda. Ingle then called for any additions or corrections to the agenda, with none being requested. *Motion by Mays, second by Weber to approve the agenda as amended. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 3, 2017 meeting. *Motion by Goembel, second by Weller to approve the minutes of the April 3, 2017 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Regions Bank Lease Proposal** – Ingles stated that a proposal was received and additional interest has been expressed in regards to the purchase of the Regions Bank Building. Ingles reminded the Committee that there is also the offer to lease the building. Ingles suggested that in order to be fair and provide equal opportunity, he would suggest that the RFP's for both purchase and lease be re-released with proposals due prior to the next Committee meeting. *Motion by Weber, second by Goembel to authorize the re-release of the RFP's to purchase and lease the Regions Bank Building. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Carnahan reviewed his monthly department report with the Committee a copy of which is attached to these minutes.

**Discussion on Memorandum of Understanding with Sheriff** – Young reported he had met with the Sheriff regarding the Memorandum of Understanding and the Sheriff feels that it is his duty and right to oversee the Public Safety Complex and Law & Justice Center, and he would not be willing to turn that over. Young stated that as everyone is aware, the Memorandum of Understanding has not worked well thus far. Young stated that he felt, and everyone is in agreement, that it is time for a change and to split the department. Young stated that he didn't feel that this was the best solution, but that he hoped it would bring about peace and unity.

A lengthy discussion took place regarding the split. Ingles suggested that the Committee recess the meeting until 5:15 on the Thursday of the board meeting, in order to make a recommendation to the full board.

**Approval of Bills** – The Committee reviewed the bills presented. *Motion by Mays, second by Allen to approve the bills as presented.* **MOTION CARRIED WITH ALL EYES.**

*Motion by Weller, second by Goembel Allen to recess.* **MOTION CARRIED WITH ALL EYES.** Meeting recessed at 7:02 p.m.. Recessed meeting to be held at 5:15 p.m. on Thursday, May 11<sup>th</sup>.

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Alina M. Hartley  
Executive Director  
Livingston County Board Office

## **Manager's Report** **May 2017**

### **Ongoing Work Progress**

- The department has recently filled a vacant Maintenance Labor position. Ray Gerth started began his first day on 5/1/17 and will have scheduled hours of 8:00am to 4:30pm M-F.
- The department will be interviewing applicants on Thursday May 4<sup>th</sup> for several vacant custodian positions.
- The department continues to remove concrete pavers installed under and around both of the Law and Justice Center's cooling towers. The department is removing concrete pavers that were put in place to control noise issues but are also affecting the efficiency of the cooling towers. Pavers are only being removed from around the perimeter of the cooling tower sound walls to provide more air flow across the towers.
- The department is continuing to repair and/or replace parking light fixtures at the former Region's Bank facility that were damaged during an electrical storm in the fall of 2016.

### **Completed Activities**

- The department worked with Johnson Controls on 4/19/17 to complete a worklist outlined by the manager. Items completed during the service visit appear to be working as expected to provide efficiency and a more user friendly system to operate.
- The department recently switched electric suppliers for County facilities. The county's new electric supplier will be Constellation for a 30 month term. Based on the current market trends the county should see significant savings with the recent switch. The department works closely with our energy broker Gary Gauger of Mid-West Energy to assure the county is getting the best pricing for electricity and natural gas.

### **Other Significant Issues**

- The department is working with several contractors to prove repair or replacement quotes for two return air units at the Safety Complex. Both air units are experiencing issues with fan bearings. It has been noted that damage has occurred to the fan shaft(s) due to the faulty bearings.
- The department will be working with CMI of Peoria on 5/3/17 to re-support a condenser water pipe in the Law and Justice Center Chiller room. The piping is not adequately supported which is causing excessive pressure on to the condenser pump below. This project will be completed as a T&M.

### **Future Considerations**

- The longevity of the current Health and Education Building. ADA improvements, heating/cooling improvements, and space needs.
- Improvements to the current water softener system and domestic water pump system at the Safety Complex.
- LED parking lot light upgrades at the Safety Complex
- Building Automation System improvements at the Safety Complex.