

LIVINGSTON COUNTY BOARD  
ADMINISTRATIVE COMMITTEE  
MINUTES OF APRIL 6, 2017

Chairman Bob Young called the meeting to order at 5:02 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer, Allen, Arbogast, Bunting, Fannin, Holt, Ingles, Kestner, Steichen (5:12 p.m.-5:37 p.m.)

Absent:

Also Present: County Board Members Steve Lovell and John Slagel, Executive Director Alina Hartley, Finance Director John Clemmer, Collins Miller, Ed Lipinski, Superintendent Tom Bailey

Young called for any additions or corrections to the agenda with none being requested. *Motion by Kestner, second by Arbogast approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 9, 2017 meeting. *Motion by Holt, second by Ingles to approve the minutes. MOTION CARRIED WITH ALL AYES.*

**FY 2017 Goals** – The Committee reviewed the draft FY 2017 Goals as reviewed during the February planning session. *Motion by Ingles, second by Allen to recommend approval of the FY 2017 Goals as presented. MOTION CARRIED WITH ALL AYES.*

**Heritage Corridor** – Bob Navarro was present from the Heritage Corridor to request the Committee approve the Heritage Corridor as their certified bureau. Navarro stated that the group currently covers Will, Grundy, Putnam and LaSalle Counties. Navarro stated that Livingston County is currently not being services, so funds that would be available to the County are currently being split amongst the other regions. Navarro stated that he has also been working with both the City of Pontiac and the Village of Dwight. Navarro stated that he is not requesting any funding from the County, but will seek funding in the form of grants. Holt questioned whether this would affect any of the events that currently take place including the Red Carpet Corridor. Navarro stated that this will not change what the County or its municipalities do, but the Heritage Corridor will be able to assist with those programs and can leverage funds to promote the area. *Motion by Fannin, second by Holt to recommend approval of designating Heritage Corridor as the County's certified bureau. MOTION CARRIED WITH ALL AYES.*

**Status of Recreation Committee** – Collins Miller and Ed Lipinski were present to discuss the status and future of the recreation committee. Miller reviewed the additions to the LiveLivingston.org website. Lipinski stated that he had an opportunity to meet with IDOT in regards to the grant application for Route 66 phase 1. Lipinski stated that the competition is so strong that generally first time applicants are not approved. Lipinski

stated that in order to improve the chances of being approved for the next round of grants, the group would like to begin doing some of the field work, such as removing berms and weeds, with volunteers. Lipinski stated that before that could be done, the County would need to enter into an Intergovernmental Agreement with IDOT. Steichen also discussed the State ground with the Committee, with the State being willing to lease the property to the County for \$1.00 a year. Possible uses could include hiking, horseback riding, mud races, etc. Steichen stated that the County would not take on any liability, because the State would still own the ground. Ingles questioned whether a hold harmless clause could be added to the agreement with Steichen responding that it could. Discussion took place with concern being raised over the cost of the projects. Collins requested that the Committee approve moving forward with the Route 66 project and IGA and also pursue the State grounds. The consensus of the Committee was to continue to pursue these options.

**Comments from the Chairman** – Chairman Young reported that he drove by the nursing home and the demolition is progressing. Young stated that the fire department did conduct fire training over the prior weekend. Young reported that the generator had been moved and was to be sold.

Young discussed the interview process for the HR Director position with the Committee, with the consensus of the Committee being that the position needed to be advertised prior to selecting a candidate.

**Comments from Committee Chairman –**

On behalf of the Ag & Zoning Committee, Holt reported that the Committee went through the WECS ordinance and will be forwarding a recommendation to the board for approval. Holt stated that in addition there will be a second text amendment that will cover issues such as the hearing facilitator, setback issues, and a few other minor issues. Holt stated that he didn't think the ZBA will be able to find fault with the amendment with the exception of the facilitator.

On behalf of the Finance Committee Tim Shafer reported that Adam Dontz will be requesting approval of two economic development grants for job creation (ATR Recycling and Technical Metals). Shafer reported that there was also a lengthy discussion regarding the assessments related to the change detection project. Shafer stated that he felt the biggest issue was the permitting process.

On behalf of the Sheriff, Jail & License Committee, Kestner reported that the Committee tabled an amendment to the animal control ordinance, opting to seek guidance from the States Attorney.

On behalf of the IT Committee, Allen reported that Jon Sear received an application for summer intern through the high school.

On behalf of the Property Committee, Mike Ingles reported that the department has one maintenance worker and two custodians who are participating in the early retirement

incentive. Ingles stated that the department is utilizing VSI on a temporary basis to cover custodial services.

On behalf of the Elections Committee, Fannin reported that the Standing Rules amendments will be presented for approval.

On behalf of the Highway Committee, Jason Bunting reported that the highway department has three employees participating in the early retirement incentive. Bunting stated that there will be one action item presented to the full board for approval which is an agency agreement for federal participation.

*Motion by Kestner, second by Fannin to adjourn the meeting.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:20 p.m..

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Alina Hartley  
Executive Director