

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF FEBRUARY 8, 2017

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Cohlman, Gerwin, Ingles, Slagel

Absent:

Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director), Chief Dutko, Captain Glowacki, Superintendent Bill Cox, Assessor Shelly Renken, Circuit Clerk Leann Dixon, States Attorney Randy Yedinak, County Board Members Marty Fannin, Kathy Arbogast and Steve Lovell

Shafer called for any additions or changes to the revised agenda. *Motion by Bunting, second by Slagel to approve the revised agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the January 4, 2017 meeting. *Motion by Gerwin, second by Slagel to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Circuit Clerk – Semi-Annual Report – Leann Dixon was present to review her semi-annual report with the Committee. Dixon reviewed some of the fees that were new this year including e-business, civil law violation, and drug addiction. Dixon also provided the Committee with a report of the annual filings by case type. *Motion by Ingles, second by Cohlman to recommend approval of the Circuit Clerk’s semi-annual report.* **MOTION CARRIED WITH ALL AYES.**

Resolution Adopting Mediacom Franchise Fees – Hartley reported that she had received a call from Mediacom regarding a franchise fee that was enacted by the State of Illinois through the ICC. Hartley stated that her understanding based on the conversation with Mediacom is that the fee is based on a percentage of the services provided and collected by Mediacom, and the County is entitled to that fee if the County adopts an ordinance imposing the fee. Discussion took place regarding what would happen if the County did not impose the fee, and whether the funds would be returned to the customer. Discussion took place. *Motion by Cohlman, second by Gerwin to approve the Mediacom Franchise Fee pending conversation with Mediacom.* **MOTION CARRIED WITH ALL AYES.**

Update WECS Attorney – Hartley reported States Attorney Randy Yedinak had authorized the hiring of the law firm Heyl Royster to assist the County with the WECS ordinance and with the Invenergy litigation. Hartley reported that the Committee previously approved the hiring of counsel for this purpose, so there was no need for

additional action at this time. Yedinak reported that at least one of the attorneys from the firm would be present at the County Board meeting next week.

Vehicle Replacement & Purchasing Policy – Hartley reviewed the proposed Vehicle Replacement & Purchasing Policy with the Committee, along with the current vehicles in the fleet and which vehicles will be a part of the replacement schedule. Hartley reported that based on the current schedule, there would be an average of 8 to 9 vehicles that would need to be replaced each year. Hartley stated that if the thresholds were increased, the average replacement would decrease to 6 to 7 vehicles per year; significantly higher than what is currently funded. Discussion took place. *Motion by Cohlman, second by Heath to approve the Vehicle Replacement & Purchasing Policy with the addition to the policy that all replacements are subject to budgetary restrictions.* **MOTION CARRIED WITH ALL AYES.**

FY 2017 Vehicle Purchases – Hartley stated that based on the approved replacement policy there would be four vehicles subject to replacement this fiscal year. Hartley reported that there was \$120,000 budgeted just short of replacing three patrol vehicles. Hartley also noted that Superintendent Cox is requesting that the County consider purchasing a handicap accessible van to handle transports of detainees. Cox stated that they are currently renting an accessible van at a considerable cost and that a vehicle could be purchased (at an estimated \$31,000) within thirteen months at that cost. Discussion took place. It was noted that the accessible van would not be added to the replacement schedule for the fleet. *Motion by Gerwin, second by Bunting to authorize the purchase of two patrol vehicles and one handicap accessible van for the Sheriff's Department.* **MOTION CARRIED WITH ALL AYES.**

Finance Report– Clemmer distributed the monthly financial report from the Treasurer's office. Clemmer reported that beginning in March, the bookkeeping department will be changing the payment schedule and bills will be paid every Friday. Clemmer noted that the Committee will notice a slight change in how the bills are presented each month. Clemmer then reviewed updates to GASB regulations.

Approval of Bills – The Committee reviewed the bills presented. *Motion by Heath, second by Cohlman to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Motion by Gerwin, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:06 p.m.

Alina Hartley
Executive Director