

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF JANUARY 4, 2017

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Bunting, Cohlman, Gerwin, Slagel

Absent: Heath, Ingles

Also Present: Chairman Bob Young, Alina Hartley (Executive Director), John Clemmer (Finance Director), Superintendent Bill Cox, County Board Member Marty Fannin

Shafer called for any additions or changes to the agenda. *Motion by Bunting, second by Cohlman to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the December 13, 2016 meeting. *Motion by Gerwin, second by Cohlman to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

County Clerk – Semi-Annual Report – The Committee reviewed the County Clerk semi-annual report and six month comparison submitted by Kristy Masching. Hartley reported that County Clerk Masching was out ill and unable to attend. *Motion by Cohlman, second by Slagel to recommend approval of the County Clerk’s semi-annual report.* **MOTION CARRIED WITH ALL AYES.**

GIS Contour Maps – Hartley reported that the proposal for the GIS contours came in at \$36,550, compared to the \$23,732 estimated and budgeted. Hartley reviewed the options with the Committee including proceeding at this time and accepting the overage, delaying until later in the year when the cost of other capital projects is known, or carrying over the budgeted amount and completing the project next year. Discussion took place. The Committee questioned whether competitive bids could be obtained. Consensus of the Committee was to request the reasoning behind the difference in the estimate and look into the possibility of obtaining other proposals. Should a lower price not be available, consensus of the Committee was to review the project once again closer towards the end of the fiscal year.

Town Contracts – Hartley reported that as of December 1, 2016, there are no towns that have entered into contract with the County for dedicated patrol service, due to the increase in cost. Hartley stated that some of the towns that previously had contracts, have expressed concern regarding the change. Hartley stated that the elimination in the town contracts, results in a reduction of three officers, however, the Committee decided to make the reductions through attrition and not by layoffs. Hartley stated that there has not been a great deal of turnover within the department so it was reasonable to think that we

could continue to have those officers on staff for a significant amount of time. Hartley questioned the Committees interest in offering temporary part time contracts to the towns in order to allow them additional time to research more permanent solutions. Hartley stated that to gauge interest she reached out to some board members and the Sheriff, and the response was favorable. Hartley reported that she and Sheriff Childress attended the Odell Village Board meeting to answer any questions that the village board had and to discuss the possibility of a temporary contract. Hartley stated that the response was favorable with Odell as well, although they did provide a counter offer. Hartley reviewed the terms of Odell's counter offer for a 20 hour per week contract on a month to month basis, for an annual amount of \$25,000. Hartley stated that the contract that was initially discussed was a 10 hour per week contract, for an annual amount of \$20,000. Hartley stated that the thought is to split one officer with two towns, generating \$40,000 of revenue towards the cost of the officer's salary. Hartley stated that it is likely that the towns will see a coverage range from 10-20 hours per week, the County will only guarantee the 10 and will not replace the officer during any holidays, vacation or sick time.

Hartley reported that the Sheriff, Jail & License Committee discussed the options at their last meeting and did pass a motion to recommend that the Finance Committee approve the 10 hour per week contract for an annual cost of \$20,000. Discussion took place.

Motion by Gerwin, second by Bunting to recommend approval offering contracts with the towns at the rate of \$20,000 per year for 10 hours of coverage, or a proration thereof.

MOTION CARRIED WITH ALL AYES ON VOICE VOTE.

Finance Report– Clemmer distributed the monthly financial report from the Treasurer's office. Clemmer reported that everything appeared to be routine.

Approval of Bills – The Committee reviewed the bills presented. *Motion by Gerwin, second by Cohlman to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Motion by Gerwin, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:41 p.m.

Alina Hartley
Executive Director