

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF JANUARY 5, 2017

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Shafer, Allen, Arbogast, Bunting (arrived at 5:04 p.m.), Fannin, Kestner, Steichen,

Absent: Holt, Ingles

Also Present: Executive Director Alina Hartley, Human Resources Director Linda Daniels, Finance Director John Clemmer

Young requested that the agenda be amended to move the executive session prior to the business to come before the committee. *Motion by Fannin, second by Steichen approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the October 6th, 2016 meeting. *Motion by Kestner, second by Shafer to approve the minutes.* **MOTION CARRIED WITH ALL AYES.**

Executive Session – *Motion to go into Executive Session pursuant to 5 ILCS 120/2 (c) (2) Collective Negotiating Matters by Shafer, second by Steichen.* **MOTION CARRIED ON ROLL CALL VOTE.**

All voted Aye; none Nay.

Executive Session began at 5:01 p.m.

Regular Session resumed at 5:35 p.m.

Action Resulting from Executive Session – N/A

Discussion Regarding 2017 Goal Setting Process – Hartley reported the proposed outline for the 2017 Goal Setting sessions. Hartley stated the session will work off of last years' sessions; the board will review the goals from 2016, review the strengths and weaknesses to determine any changes and establish goals for 2017. Hartley stated that the County now has the ability to do a community survey and outreach program, which has been discussed in the past. Young stated that he would like to see the goal setting complete in one night. Discussion took place. Consensus of the Committee was to complete the goal setting as outlined towards the end of February. Further consensus was to set up a conference line in order to allow those out of town to participate via conference call.

Comments from the Chairman – Young reported that he plans to have a Committee meeting each month. Young stated that if he doesn't have anything pressing he will ask

for Committee input. Young also reported that he will be looking to appoint an ad-hoc Committee to work on the size of the board for the upcoming reorganization.

Young stated that if any board members would like to ride along to any of the monthly UCCI meetings, they are more than welcome. Young reported that Fannin will be serving as a panel speaker during an upcoming session.

Comments from Committee Chairman –

Jason Bunting reported that the permit process for Highway will go live through the county website as of January 16th. Bunting requested that should board members or anyone have any questions, that they contact the highway department.

Hartley reported that the Property Committee did not meet due to lack of quorum, however, the RFP's had been distributed for both the asbestos abatement and the demolition. Hartley reported that there was a significant amount of furniture and equipment remaining in the building, so she will be recommending the Property Committee approve and forward a recommendation to the full board to declare excess property and authorize proceeding with an auctioneer to dispose of the excess property. Hartley reported that the auction has been tentatively scheduled for February 11th pending board approval.

Steichen stated that he felt there may need to be some restructuring of the recreation committee. Young commended the Committee and especially Collins Miller for the hard work they have put in over the years. Steichen stated that the status of the recreation committee should be discussed at the upcoming goal setting work session.

Motion by Steichen, second by Kestner to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:00 p.m..

Alina Hartley
Administrative Resource Specialist