

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF NOVEMBER 8, 2016

Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Runyon

Absent: Gerwin, Goembel, Weber

Also Present: Chairman Marty Fannin, Alina Hartley (Executive Director), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Director)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Runyon, second by Arbogast to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the October 4, 2016 meeting. *Motion by Cohlman, second by Arbogast to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Jon Sear reviewed his monthly department report with the Committee. Sear reported that the biggest project was the transition from the PowerDMS system which is no longer being used. Sear stated that this is covered under the Spillman program which will now result in a savings of approximately \$2,500. Sear reported that both the Probation and HR servers have been moved to the virtual server. Sear reported that he received a quote from Reagan to mount the wireless unit to the tower, in the amount of \$3,800. Sear stated that he is in the process of getting another quote.

Sear reported that Bennett had completed the replacement of the jail access system. Sear stated that all the card readers are now on the same S2 system. Sear reported that he is now a member of the Center for International Security (ISAC), who provide notice of any security threats on a more timely basis. Sear stated that this was especially helpful during this election.

Sear reported that the monitors in the board room are now all working properly. Sear stated that the wireless microphone for the board room is in the process of being replaced. Sear also reported that the replacement of the batteries was also underway. Sear stated that they will be scrapping the batteries themselves in order to gain any scrap value available.

Sear stated that he has some concern with the server room in the Historic Courthouse and the lack of battery backup. Sear stated that the current UPS will only hold for 30 minutes. Sear stated that since many of the phones are connected to the server, this will mean there will be no phones during a power outage. Discussion took place. Consensus of the Committee was to have Sear look into a bigger UPS or small generator.

Social Media Usage – Sear reported that the number of hits to Facebook was down to 94,000 this month. Discussion took place regarding the issue. Consensus of the Committee was that

Sear should continue to report back with any increases in usage, but the current number of monthly hits seemed reasonable.

The Committee reviewed the bills presented. *Motion by Arbogast, second by Runyon to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Executive Session – Motion to go into executive session pursuant to 5ILCS 120/2(c)(21) – Semi-Annual Review of Executive Session minutes by Arbogast, second by Runyon. **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 3:51 p.m..

Regular Session resumed at 3:56 p.m..

Action Resulting from Executive Session – *Motion by Runyon, second by Arbogast to open the executive session minutes of April 14, 2016 and leave all remaining minutes closed, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

Motion by Arbogast, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 3:57 p.m..

Alina M. Hartley
Executive Director