

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF OCTOBER 4, 2016

Committee Chair John Yoder called the meeting to order at 5:00 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Yoder, Peterson, Allen, Heath, Kestner, Mays, Weller

Absent:

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Chief Dutko, Captain Glowacki, Sup. Cox, Sgt. Hamilton, Treasurer Barb Sear, States Attorney Uphoff, LivCom Manager of Communications Randy Wittenburg, County Board Members Kathy Arbogast, Bob Young

Yoder called for any additions or changes to the revised agenda with none being requested. *Motion by Peterson, second by Mays to approve the agenda.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed minutes of the September 7, 2016 meeting. *Motion by Heath, second by Peterson to approve the minutes of the September 7, 2016 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

**Monthly Department Report**

**Cook County / Federal Report** – Cox reported that the annual jail inspection had been completed with no deficiencies found. Cox outlined some of the improvements noted within the report including the new Spillman system, internet visitation and the new GED computer program.

Cox reported that there are currently 91 out of county detainees with 33 from Cook County, 31 from the federal Northern district and 27 from the federal Central district. Cox reviewed the monthly billing with the Committee.

**Pro-Active Report** – The Committee reviewed the monthly pro-active report.

**Animal Control** – The Committee reviewed the monthly animal control report.

**FY 2017 Holiday Schedule** – The Committee reviewed the annual holiday schedule. *Motion by Weller, second by Kestner to recommend approval of the 2017 holiday schedule.* **MOTION CARRIED WITH ALL AYES.**

**Animal Control Vehicle Purchase**– Fannin reported that the item had been placed on the agenda for a point of knowledge for the Committee. Fannin stated that the Sheriff had purchased a vehicle for animal control with the intent of paying for that vehicle out of the population

control fund. Fannin stated that a legal opinion has been obtained that states that the vehicle cannot be purchased with the funds. States Attorney Uphoff reviewed his legal opinion with the Committee and stated that the fund can only be used to spay or neuter adopted dogs or spay or neutering fees for low income families. Dutko stated that prior to the Sheriff purchasing this vehicle MaLinda Hillman did use the fund for other small administrative expenses. Dutko questioned why the Sheriff's Department couldn't use the fund as Hillman had done in the past. Uphoff responded that doing so would be a misappropriation of funds. Dutko stated that the Sheriff was attempting to improve the unit without spending taxpayer dollars, and had good intentions when purchasing the vehicle. After lengthy discussion Dutko stated that the department would pay for the expense out of their budget.

**Raffle License Applications – Chatsworth Historical Society** – The Committee reviewed a raffle license application submitted by the Chatsworth Historical Society for a Class B raffle license. *Motion by Peterson, second by Kestner to recommend approval of the raffle license as submitted.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Heath, second by Kestner to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

*Motion by Kestner, second by Mays to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting adjourned at 5:43 p.m..

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Alina Hartley  
Administrative Resource Specialist