

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF SEPTEMBER 7, 2016

Committee Chair John Yoder called the meeting to order at 5:04 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Yoder, Peterson, Allen, Heath, Mays,

Absent: Kestner, Weller

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Sheriff Childress, Sup. Cox, Assist. Sup. Inman, Sgt. Hamilton, Jon Sear (Network & Computer Systems Administrator)

Yoder called for any additions or changes to the agenda with none being requested. *Motion by Peterson, second by Heath to approve the agenda. MOTION CARRIED WITH ALL EYES.*

The Committee reviewed minutes of the August 2, 2016 meeting. *Motion by Heath, second by Peterson to approve the minutes of the August 2, 2016 meeting as presented. MOTION CARRIED WITH ALL EYES.*

Monthly Department Report

Cook County / Federal Report – Cox reported that the year to date billing for Cook County was approximately \$485,000 with \$119,480 for the month. Medical was \$6,564 which is a direct reimbursement of costs. Cox reported that the total year to date for federal central district was \$148,940, and \$235,725 for the northern district, for a total of \$869,965. Cox further reported that transport reimbursements were at \$67,754.85. Cox reported that they do have a handicap inmate that requires transport to medical appointments and court hearings. Cox reported that there was a scheduling conflict with the VAC van, so the department leased a van temporarily to resolve the issue.

Pro-Active Report – The Committee reviewed the monthly pro-active report.

Animal Control – The Committee reviewed the monthly animal control report.

FY 2017 Holiday Schedule – The Committee reviewed the annual holiday schedule. Fannin reported that in the past there has been discussion regarding trading Christmas Eve for one of the February holidays. Fannin stated that there may not be an issue for FY 2017 as Christmas falls on a Monday, but he would like the opportunity to meet with the Sheriff and Judge Bauknecht to discuss. The Committee will discuss this item in October.

FY 2017 Budget – Hartley reported that the Finance Committee has begun reviewing budgets for FY 2017. Hartley stated that the jail budget was one that did not meet the allocation given and was sent back to the department with a request to lower the budget to meet the allocation or

be present at the next Finance meeting. Cox reported that he does plan to attend the next finance meeting to discuss the budget request. Cox reported that there is an increase requested for dietary (2.7% increase in contract), medical (2.8% increase in medical) and overtime, which will more accurately reflect the amount needed to cover transports. Inman reported that the out of county income is up, so the increases are reflective of the additional inmates being housed. Cox will present the proposed budget to the Finance Committee for consideration.

Raffle License Applications – Livingston County Agricultural Fair Association; Boys & Girls Club of Prairie Central – The Committee reviewed applications submitted by the Livingston County Agricultural Fair Association and the Boys and Girls Club of Prairie Central, both for Class B licenses. *Motion by Peterson, second by Allen to recommend approval of the raffle licenses as submitted.* **MOTION CARRIED WITH ALL EYES.**

The Committee reviewed the bills presented. *Motion by Mays, second by Heath to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Motion by Mays, second by Allen to adjourn. **MOTION CARRIED WITH ALL EYES.** The meeting adjourned at 5:22 p.m..

Alina Hartley
Administrative Resource Specialist