

**LIVINGSTON COUNTY BOARD - HIGHWAY COMMITTEE
MINUTES OF SEPTEMBER 8, 2016 MEETING**

Committee Chair Holt called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Holt, Carley, Peterson, Weber, Weller, Young
Absent: Runyon
Other Board Members Present: Flott
Others Present: Metcalf, Ruestman, Francis (left at 3:55 pm)

Motion to approve the agenda as presented by Weber, second by Peterson. MOTION CARRIED WITH ALL AYES.

Motion by Peterson, second by Young to approve the minutes of the August 4, 2016 meeting as amended. MOTION CARRIED WITH ALL AYES.

COUNTY BOARD ACTION ITEMS:

- a. Quarterly Report: 3rd Quarter, FY 16
- b. IDOT Compliance Reviews: TBP & County MFT for FY 14 & FY 15

Motion by Weller, second by Young to recommend full board approval of the county board action items. MOTION CARRIED WITH ALL AYES.

SALT STORAGE SHED: A quotation from a local contractor was shared with the committee for the repair only to the existing building. Building Maintenance checking with area contractors in an attempt to get another quotation as well as seeing if the work could be completed yet this year. Discussion took place in regards to fixing the existing building with plans to replace it with a new salt storage shed within the next 3 years. An estimate was given to the committee for a new structure based on actual bid prices from an adjacent county. After looking over various options, a structure of similar design is what was proposed to the committee. Motion by Weber, second by Peterson to proceed with repairing the existing salt shed by quotation up to \$26,000 with plans to replace in the near future. MOTION CARRIED WITH ALL AYES.

PRELIMINARY BUDGET: Metcalf presented a revision to the preliminary budget for the County Highway Fund to the committee. The revision shows income from the insurance claim on the salt shed in FY 16 and allows for an expenditure to repair it in FY 17. Motion by Weller, second by Weber to forward a copy of the preliminary budget to the Finance Committee. MOTION CARRIED WITH ALL AYES.

BUILDING ADDITION - GRANT UPDATE: No new information.

OTHER ITEMS: Metcalf shared a quotation with the committee for a transfer switch to be installed so that a backup generator could be hooked up to the maintenance shed during a power outage. There was a lengthy discussion around a portable generator versus a "whole-house" style of generator with a built-in transfer switch. The committee instructed Metcalf to get quotations for each style and to present them at the next meeting. Applications have been received for the Maintenance Worker opening with interviews to be scheduled over the next few weeks.

PUBLIC COMMENT: None

REVIEW AND APPROVAL OF CLAIMS: Motion by Young, second by Peterson to approve the bills. MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Carley, second by Weber. MOTION CARRIED WITH ALL AYES. Meeting adjourned at 4:40 pm.



Clay A. Metcalf,
County Engineer