

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF AUGUST 2, 2016

Committee Chair John Yoder called the meeting to order at 5:01 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Yoder, Peterson, Allen, Heath, Kestner (arrived at 5:10 p.m.), Mays, Weller

Absent:

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Sheriff Childress, Chief Dutko, Sup. Cox, Cpt. Glowacki, Sgt. Hamilton, Ron Baker (Probation Director)

Yoder called for any additions or changes to the agenda with none being requested. *Motion by Allen, second by Peterson to approve the agenda. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed minutes of the July 12, 2016 meeting. *Motion by Peterson, second by Heath to approve the minutes of the July 12, 2016 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Probation Quarterly Report** – Ron Baker reported that the work load has been consistent within the department, but the investigations and specialty work is still up. Baker reported that he is currently on target and slightly under budget for this fiscal year. Baker further reported that he doesn't anticipate any major changes in state funding, in regards to probation, for the upcoming year.

**Monthly Department Report**

**Cook County / Federal Report** – Cox reported that the final numbers for the month of July were not in quite yet. Cox reported that they are currently housing 75 detainees between Cook County and federal.

**Pro-Active Report** – The Committee reviewed the monthly pro-active report.

**Animal Control** – The Committee reviewed the monthly animal control report.

**FY 2017 Budget & Capital Requests** – In regards to the Sheriff's Department budget, Captain Glowacki reported that the requested budget is just slightly over the target with the additional expenses being attributable to the additional monthly cost of the Starcom radios and aircards for the in car computers.

Superintendent Cox reviewed the requested jail budget with the Committee with increases requested for dietary and medical.

Bob Weller then reviewed the findings of the ad-hoc committee in regards to staffing levels within the department. Weller reported that the Committee did meet with Chief Dutko, Captain Glowacki and Sergeant Hamilton in regards to those numbers. Weller stated that the ad-hoc committee is recommending a base staffing level of 22, with an additional 3 officers for the pro-active program and additional officers as needed for town contracts. Weller reported that it is anticipated that there will be a need for 26 officers in 2017. Discussion took place regarding the current staffing level of 28 officers, and there was a consensus amongst the Committee that reductions would be done through attrition, as long as financially possible, and not through layoffs.

**Raffle License Applications – N/A**

The Committee reviewed the bills presented. *Motion by Peterson, second by Mays to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

*Motion by Mays, second by Peterson to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting adjourned at 5:25 p.m..

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Alina Hartley  
Administrative Resource Specialist