

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF AUGUST 3, 2016

Committee Chair Tim Shafer called the meeting to order at 6:01 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Cohlman, Gerwin, Ingles, Mays

Absent:

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Sheriff Childress, Sup. Cox, Chief Dutko, Coroner Danny Watson, County Clerk Kristy Masching, Facilities Services Manager Chad Carnahan, Jon Sear (Network & Computer Systems Administrator)

Shafer called for any additions or changes to the agenda with none requested. *Motion by Ingles, second by Cohlman to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the July 13, 2016 meetings. *Motion by Bunting, second by Cohlman to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Purchasing Policy, Regulations & Procedures – Hartley reviewed the proposed changes with the Committee which included a severability clause and other minor legal changes. Hartley also noted that the policy would go into effect as of December 1, 2016. Discussion took place. *Motion by Ingles, second by Cohlman to recommend approval of the Purchasing Policy, Regulations & Procedures.* **MOTION CARRIED WITH ALL AYES.**

GLCEDC – FY 2017 Budget Request – Shafer reported that he had spoken to Adam Dontz, who will attend the next budget meeting to make his official request, but Adam Dontz and the GLCEDC are looking for a budgetary commitment similar to what was allocated this year. Shafer stated that in order to sustain the GLCEDC and be able to continue making these investments, he would recommend the County allocate a portion of the gross revenue from the landfill to support the GLCEDC. The Committee will continue this discussion at their next meeting scheduled for August 17th.

FY 2017 Budget & Levies – Clemmer reviewed FY 2017 capital requests with the Committee. The Committee discussed those requests that were subject to no other committee review. Capital requests total \$938,652. Clemmer then distributed the FY 2017 general fund, non-personnel expenses which were over the target by \$238,256. The Committee will continue discussions of the FY 2017 budget on August 17th.

Finance Report – Clemmer distributed a copy of the monthly financial report. Clemmer stated that general fund expenditures continue to run approximately 3% under budget.

Shafer suggested that the auditors do a mid-year review regarding last year's recommendations to see where the County is in regards to those. Clemmer will reach out to the auditors

Approval of Bills – The Committee reviewed the bills presented. *Motion by Heath, second by Gerwin to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Motion by Heath, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:19 p.m.

Alina Hartley
Administrative Resource Specialist