

**LIVINGSTON COUNTY BOARD**  
**MINUTES OF August 11, 2016 MEETING OF THE COUNTY BOARD**

**OPENING**

Chairman Fannin called the meeting to order at 6:00p.m., in the County Board Room of the Historic Courthouse, 112 W. Madison, Pontiac, Illinois.

Bob Young presented the invocation, with Jack Vietti leading the Pledge of Allegiance.

The clerk called roll with the following **present:** Justin Goembel, James A. Carley, Mark Runyon, William Mays, Daryl N. Holt, Stanley R. Weber, John “Jack” Vietti, David W. Heath, John L. Yoder, Kelly Cochran Cohlman, Joseph D. Steichen, Tim Shafer, G. Michael Ingles, Bob Young, William G. Flott, Marty Fannin, Ronald L. Kestner and William H. Peterson   **Absent:** Kathy Arbogast, Jason Bunting, Robert F. Weller (arrived at 6:20 pm), Paul A. Ritter (arrived at 6:11 pm), Carolyn Gerwin and Vicki Allen

**Also Present:** County Clerk-Kristy Masching, Administrative Resource Specialist-Alina Hartley, County Highway Engineer-Clay Metcalf, Human Resources Specialist, Linda Daniels and Attorney-Tom Blakeman

**AGENDA**

Chairman Fannin asked for approval of the agenda as presented. *Motion by Yoder, second by Ingles to approve the agenda.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

**APPROVAL OF MINUTES**

Chair Fannin called for approval of the July 21, 2016 meeting minutes. *Motion by Cohlman, second by Vietti to approve the July 21, 2016 meeting minutes.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

**PRESENTATION**

None

**APPEARANCES**

None

**CONSENT AGENDA**

- A. Approval of Bills
- B. Appointments:
  - a. None

Chairman Fannin called for approval of the consent agenda. *Motion to approve the consent agenda by Holt, second by Cohlman.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Goembel, Carley, Weller, Runyon, Mays, Holt, Weber, Vietti, Heath, Yoder, Cohlman, Steichen, Shafer, Ingles, Young, Ritter, Gerwin, Flott, Allen, Fannin, Kestner and Peterson   **Nays:** None   **Absent:** Arbogast, Bunting, Weller, Ritter, Gerwin and Allen

**HIGHWAY**

Committee Chairman Daryl Holt introduced Clay Metcalf - County Highway Engineer, who reviewed the **Action Agenda** items as follows:

**a) Letting Results of August 2, 2016**

*Motion to approve the Highway Action item by Holt, second by Runyon.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Goembel, Carley, Weller, Runyon, Mays, Holt, Weber, Vietti, Heath, Yoder, Cohlman, Steichen, Shafer, Ingles, Young, Ritter, Gerwin, Flott, Allen, Fannin, Kestner and Peterson   **Nays:** None   **Absent:** Arbogast, Bunting, Weller, Ritter, Gerwin and Allen

Clay and Daryl presented information on two bridge projects, one in Broughton Road District and one near Campus which have required the closing of the roads they are located on.

### AG & ZONING

**Resolution (#2016-08-33) Advisory Referendum for WECS** – Committee Chairman Flott presented information on the proposed referendum question for WECS. He noted that since voting last month on the wording they had met and changed some wording as suggested by the Illinois State Board of Elections. The handout on their desks included the language to be used on the ballot. *Motion by Flott, second by Young to adopt the resolution providing for an advisory question of public policy to be placed on the ballot and submitted to the voters of Livingston County, Illinois, at the General Election to be held on the 8<sup>th</sup> day of November, 2016.* Attorney Blakeman suggested that Flott’s current motion be amended to rescind last month’s referendum language as well as include some additional language modifications. As a result, Flott offered the following amended motion. *Motion by Flott, second by Young to rescind the previous referendum language and approve the proposed resolution with the modified language and authorize the County Board Chairman and Secretary to execute the resolution on behalf of the County and for the Secretary to certify the resolution to the Livingston County Clerk and the County Clerk to issue a copy to the State Board of Elections, subject to final attorney review.* Discussion took place with some comments following: will vote yes but not happy with the language; language confusing to voters; and concern regarding the fact that we haven’t received an opinion from the Attorney General’s office as to whether this is a viable option. **MOTION CARRIED ON ROLL CALL VOTE.**  
**Ayes:** Goembel, Carley, Runyon, Mays, Holt, Weber, Vietti, Heath, Yoder, Cohlman, Shafer, Ingles, Young, Ritter, Flott, Fannin, Kestner and Peterson      **Nays:** Steichen      **Absent:** Arbogast, Bunting, Weller, Gerwin and Allen

**Other items of interest** – Flott reported that the ETSB 911 Board is working on an intergovernmental agreement. LivCom would cease on December 1 and the new Vermilion Valley.com system would go live. He is also hopeful that the ZBA will act quickly on the revised WECS ordinance so that the County Board would be able to act on it soon.

### FINANCE

**Resolution (#2016-08-34): Adopting Purchasing Policy, Regulations and Procedures** – Committee Chairman Shafer presented for consideration, a resolution to formally adopt a purchasing policy which would ensure that the method of purchasing and procuring items is accurately overseen and audited, and consistent throughout the county. *Motion by Shafer, second by Vietti to approve the resolution adopting the Purchasing Policy, Regulations and Procedures.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Goembel, Carley, Runyon, Mays, Holt, Weber, Vietti, Heath, Yoder, Cohlman, Steichen, Shafer, Ingles, Young, Ritter, Flott, Fannin, Kestner and Peterson      **Nays:** None      **Absent:** Arbogast, Bunting, Weller, Gerwin and Allen

Shafer also noted that the next Finance Committee meeting would be held on Wednesday, August 17 at 6:00 p.m. for further discussion on the FY 2017 budgets and levies.

### SHERIFF, JAIL & LICENSE

Committee Chairman Yoder reported that the Sheriff and jail personnel were present with information presented on the jail and animal control. The budget was discussed and forwarded on to the Finance Committee for their review.

### PUBLIC PROPERTY

Committee Chairman Mike Ingles reported the following: met the new Assistant Facilities Services Manager, Brad Gillette; worked on the budget, including a considerable number of capital requests; and reviewed the draft RFP’s for the Regions Bank Building.

### ELECTION, RULES & LEGISLATION

Did not meet.

### PERSONNEL

Human Resources Specialist, Linda Daniels advised the members on a new OSHA law banning post-accident drug testing after a work related accident or injury unless we have reasonable suspicion that drugs or alcohol were involved. OSHA felt that employees may not report their work injuries or incidents if they know they have to undergo drug testing. The effective date for this law has been delayed to November 1 due to a lawsuit filed by some Texas Companies challenging OSHA on whether they could legally implement this law.

Daniels had been asked to provide information on leadership training opportunities for all of the county managers. She stated that board members felt that department heads and elected officials would benefit from this training and had included it as one of their goals during their strategic planning sessions. So far she had received bids from two sources, Heartland College at \$25,500 and Learning Alliance (from Clinton) at \$18,719.75, plus \$26,600.00 for additional sessions. She is checking into references on both programs now and hopes to have it wrapped up in September.

The last item she spoke on pertained to the committee's request for her to research early retirement incentives. At this time, she had received IMRF data and was gathering incentive information from surrounding counties which will be presented to the members for review at their September meeting.

#### **INFORMATION & TECHNOLOGY**

Committee Vice-Chairman Kelly Cohlman (in the absence of Chairman Vickie Allen) stated that Jon Sear, the Network & Computer Systems Administrator had been busy migrating the servers, installing and troubleshooting Windows 10 updates (which have been completed), presented a lightning damage report from the July 24 storm and did the budget and capital requests.

#### **VETERANS**

Committee Chairman Joe Steichen reported that the budget they forwarded to the Finance Committee included a 2-2.5% reduction. The intergovernmental agreement is undergoing changes and is under review by the State's Attorney's office.

#### **ADMINISTRATION**

Did not meet.

#### **LIVINGSTON COUNTY HOUSING AUTHORITY**

Kelly Cohlman reported that they hadn't met since last month. Their next meeting is scheduled for Wednesday, September 21 at 1:00 p.m. at the Housing Authority office at 903 W. North Street in Pontiac.

#### **RECREATION**

Did not meet.

#### **PUBLIC COMMENT**

John Slagel commented on the status of the Zoning Board of Appeals hearings. Robert Edwards commented on IT documents being drafted by our IT Department and the e-mail letter he sent to the board members regarding financial inconsistencies he feels need to be addressed within the Veteran's Assistance Commission Department.

#### **EXECUTIVE SESSION**

None at this time.

#### **ACTION RESULTING FROM EXECUTIVE SESSION**

No action taken.

#### **COMMUNICATIONS/ANNOUNCEMENTS**

Chairman Fannin invited everyone to attend an Enbridge Open House scheduled for September 7, from 10:00 a.m. until 1:00 p.m. Anyone wishing to attend must RSVP to Alina by Noon on August 24<sup>th</sup>.

#### **ADJOURNMENT**

*The meeting adjourned at 6:35 p.m., on motion by Kestner, second by Steichen. MOTION CARRIED WITH ALL AYES ON VOICE VOTE.*

**Marty Fannin, Chairman**

Attest:

*Kristy A. Masching*  
County Clerk

September 15, 2016  
Approved

Minutes Bd 08-11-16.A