

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF JUNE, 2016

Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin, Goembel, Runyon, Weber (arrived at 3:53)

Absent:

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist, Linda Daniels (Human Resource Specialist), Ginger Harris (Bookkeeping), Braden Thomas (Intern)

Allen called for any additions or corrections to the agenda with there being none requested.

*Motion by Runyon, second by Goembel to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the May 3, 2016 meeting. Cohlman stated that she would request that in the second paragraph of the monthly department report, the last sentence be deleted as she felt it was in a negative context. Gerwin then requested that in the third paragraph of the monthly department report, that “ran” be changed to either “installed” or “run”. With there being no further changes there was a *motion by Gerwin, second by Cohlman to approve the meeting minutes, as amended. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Jon Sear reported that once again the Facebook usage declined from 195,000 hits at one point to 136,000 hits last month. Sear reported that he had discussed the issue at the Employee Rep Committee meeting in May. Sear stated that he knew there was quite a bit of work related usage in the Probation and States Attorney’s office, so he felt that progress was being made.

Sear then reviewed his monthly department report with the Committee. Sear reported that the majority of the month was spent working with Spillman and the new computers for the Sheriff’s vehicles. Sear stated that in regards to the employee self-service module, he did run into some issues with implementing the system as the software would need to be installed on the new servers. Sear reported that the transition to the new servers has seen delays due to the other projects pending, but he anticipates that process taking quite a bit of time since each workstation will need to be recreated with a new domain on the new server. Sear stated that he hopes to be able to spend more time on the server consolidation now that the sheriff’s PC’s are done. Sear also reported that he had some concerns with external access to the servers as he viewed that as a security risk. Discussion took place. The Committee requested Sear gather more information as to what is needed to complete the project and report back at next month’s meeting.

Sear reported that he had received a request from Judy Cremer to fund the purchase of new laptops for the judges. Sear stated that because these are secondary computers for the judges, in that they have desktops in their offices, he felt strongly these should be paid from Court. The

Committee concurred. Sear stated that he also took issue with the replacement of nine computers within the office, three of which were new as of last year, by an outside vendor. Sear reported that the computers came installed with remote access, allowing the vendor to provide support remotely, resulting in unneeded costs. Discussion took place regarding remote access given to outside vendors. The Committee requested that Sear meet with both Judy Cremer and Leann Dixon to discuss the security concerns.

The Committee reviewed the bills presented. *Motion by Gerwin, second by Arbogast to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Arbogast, second by Goembel to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 4:30 p.m..

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Alina M. Hartley  
Administrative Resource Specialist