

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF APRIL 5, 2016

Committee Chair Vicki Allen called the meeting to order at 3:31 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin, Runyon,

Absent: Goembel, Weber

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Arbogast, second by Cohlman to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 8, 2016 meeting. It was noted that in the last paragraph on the first page, "worth" should be "work". *Motion by Runyon, second by Cohlman to approve the meeting minutes as amended. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Jon Sear stated that the majority of the month was spent working to resolve issues with Spillman. Sear stated that the implementation has been nothing but problems. Sear stated that the biggest issue at this time is that Spillman system and Morpho Trust system (fingerprinting system) are not communicating appropriately. Sear stated that the submission of fingerprints to the State is falling behind due to the issue. Sear stated that Morpho has tickets open with Spillman as does he. Sear reported that another issue was that the Spillman system is not automatically plotting to the map as it is supposed to. Sear stated that he will continue to work with the Sheriff's Department and 911 as they work towards a resolution.

Sear reported that he received a quote for the wireless point to point, estimated at \$3,100. Sear stated that this option will replace the need to go with CIRBN and incur large monthly costs. Sear stated that the point to point connection will be a one-time cost. Sear requested authorization to pay for the expense from the capital projects funds. Discussion took place regarding security of the connection; Sear stated that the connection will be encrypted with maximum password security. *Motion by Arbogast, second by Runyon to authorize Sear to proceed with the purchase of the wireless point to point system, to be paid from the IT capital projects already budgeted. MOTION CARRIED WITH ALL AYES.*

Sear reported that he is continuing to work with Verizon on the hot spots for each squad car. Sear estimated the cost at \$37 per vehicle, per month, with unlimited band width.

Sear reported that he has also worked with Judy Cremer and Leann Dixon on the replacement of the anti-virus which they had been purchasing through Viscon. Sear reported that he is working to build trust within the Circuit Clerk's office in an effort to reduce expenses related to outside consultants and purchases.

Sear reported that the Facebook browsing was reduced slightly from last month, down to 80,000 hits compared to 85,000 hits the prior month. Sear stated that he met with some of the department heads, but he has not had the opportunity to meet with all of them. Discussion took place. Consensus was to allow Sear time to meet with the department heads. Should department heads not be able to significantly reduce usage, the sites will be blocked for all employees who do not have a specific work purpose.

The Committee reviewed the bills presented. *Motion by Arbogast, second by Cohlman to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Executive Session – *Motion by Runyon, second by Arbogast to go into executive session pursuant to 5ILCS 120/2 (c)(21) Semi-Annual Review of Executive Session Minutes and 5ILCS 120/2 (c)(11) Pending Litigation.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 4:20 p.m.

Regular Session resumed at 4:39 p.m.

Action Resulting from Executive Session – *Motion by Runyon, second by Arbogast to open the executive session minutes of the October 6, 2015, and leave all remaining minutes closed and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

Motion by Arbogast, second by Runyon to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 4:39 p.m..

Alina M. Hartley
Administrative Resource Specialist