

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF MAY 4, 2016

Committee Chair Tim Shafer called the meeting to order at 6:03 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Cohlman, Gerwin, Ingles, Mays

Absent:

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Treasurer Barb Sear, Lt. Glowacki, Sup. Cox, Chad Charnahan (Facilities Services Manager)

Shafer requested that the agenda be amended to add an executive session for personnel matters. Shafer then called for any additional changes to the agenda with none requested. *Motion by Ingles, second by Bunting to approve the agenda as amended. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the April 6, 2016 meetings. Gerwin noted minor changes within the minutes presented. *Motion by Gerwin, second by Mays to approve the minutes as amended. MOTION CARRIED WITH ALL AYES.*

Law & Justice Center Repairs – Use of Capital Funds – Hartley reported that there have been a number of unexpected items come up this year that required immediate action by the Facilities Services Department, primarily within the Law & Justice Center, but other facilities as well. Hartley reviewed a list of unexpected items which included the removal of the hackberry tree at the Historic Courthouse, an environmental issue that was discovered at the H&E building during a recent plumbing project (currently out for bid), the chemical clean of the Law & Justice Center cooling towers (that was unsuccessful), the repair of the cooling towers and the repair of the isolation valves at the Law & Justice Center. Hartley reported that the Property Committee has reviewed the items, which are estimated to be approximately \$95,000, and are recommending the Finance Committee approve the payment of these items from the Pontiac Host Fund, utilizing capital funds allocated for the equipment/storage building. *Motion by Bunting, second by Cohlman to authorize the use of Pontiac Host funds. MOTION CARRIED WITH ALL AYES.*

Personal Property Replacement Tax (PPRT) – Allocation – Treasurer Barb Sear was present to discuss the overpayment of PPRT funds recently reported by the State of Illinois. Sear stated that the report issued by the Illinois Department of Revenue indicates that the error occurred when the state inaccurately applied income tax funds as PPRT funds. Sear stated that she would question if the county received an accurate amount of income tax should that be the case. Sear reported funds have continued to come in from the state (in some cases, near double the amount), so she is unsure yet what is going on.

Sear stated that initial reports indicate that they will adjust for the overpayment by withholding a portion of their payments over the next two years.

Ordinance Amending Streator Area Enterprise Zone – Fannin reported that a proposal is being made to amend the Streator Area Enterprise Zone adding approximately 3 miles to the zone, 2.61 miles of which will be located within Livingston County. Fannin reported that this amendment does not replace, but will run side by side of the currently pending Livingston County application. Fannin reported that areas are being added within Dwight, Pontiac, Fairbury and Forrest. Fannin further reported that as part of the amendment a board will be created to address issues impacting the zone. Discussion took place. *Motion by Ingles, second by Heath to recommend approval of the Ordinance Amending the Streator Area Enterprise Zone.* **MOTION CARRIED WITH ALL AYES.**

Finance Report – John Clemmer reported that the Property Committee reviewed an offer submitted by Regions Bank to terminate their lease early. Clemmer reported that the Property Committee approved a motion to counter offer at \$42,000.

Clemmer reported that the budget appears to be on track with the exception of the Coroner who's autopsy line item is currently at 124% of the budget allocation.

Clemmer then reviewed the draft FY 2017 budget calendar with the Committee. Minor changes in specific dates were noted. *Motion by Mays, second by Gerwin to approve the FY 2017 budget calendar.* **MOTION CARRIED WITH ALL AYES.**

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Gerwin, second by Cohlman to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Executive Session – *Motion to go into Executive Session pursuant to 5ILCS 120/2 (c) (2) Collective Negotiating Matters and 5ILCS 120/2 (c) (1) – Personnel Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:47 p.m.

Regular Session resumed at 7:13 p.m.

Action Resulting from Executive Session – n/a

Motion by Cohlman, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:15 p.m.

Alina Hartley
Administrative Resource Specialist