

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF APRIL 6, 2016

Committee Chair Tim Shafer called the meeting to order at 6:06 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Cohlman, Gerwin, Ingles, Mays

Absent: Bunting

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Assessor Shelly Renken, Mapping Specialist Jan Girard, Treasurer Barb Sear, Lauri Pope (Mack & Associates, Tawnya Mack (Mack & Associates)

Shafer called for any additions or changes to the agenda with none requested. *Motion by Gerwin, second by Ingles to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the March 9, 2016 meetings. Gerwin noted that “part time” should be reflected as “part-time”. *Motion by Gerwin, second by Ingles to approve the minutes. MOTION CARRIED WITH ALL AYES.*

**Presentation of FY 2015 Audit** – Tawnya Mack was present to review the FY 2015 Audit with the Committee. Mack noted a change in net position of -\$2,287,716, primarily due to capital allocations. Mack reviewed the net pension liability noting that the regular plan was overfunded by \$1,292,520, while SLEP was under funded by \$2,018,501. The total of all the pension funds resulted in a net pension liability of \$724,106. Mack stated that the county is in a good position with regards to the pension funds, noting that many counties have huge liabilities outstanding. *Motion by Cohlman, second by Mays to recommend approval of the FY 2015 Audit. MOTION CARRIED WITH ALL AYES.* The Audit will be presented to the full board for approval on April 12<sup>th</sup>.

**Intergovernmental Agreement: City of Streator – GIS**

**Resolution: Authorizing Supervisor of Assessments to enter into Intergovernmental Agreements on behalf of the County** – Renken was present to request approval of an Intergovernmental Agreement with the City of Streator for GIS services. Renken stated that this agreement is similar to the IGA that was entered into last month with the City of Pontiac, only slightly lower due to the number of parcels included. Renken noted that the funds received go into the GIS fund. Jan Girard noted that she has been in contact with other entities as well, and there is significant interest being expressed.

Renken reported that Tom Blakeman is currently working on a resolution for consideration that would authorize her to enter into intergovernmental agreements for

GIS services, not to exceed \$5,000. Hartley stated that the fee schedule has developed in regards to what is being charged to provide these services. Hartley stated that the idea is to collaborate with other entities, and provide services while illuminating duplication of efforts. *Motion by Ingles, second by Heath to recommend approval of both resolutions to the full board.* **MOTION CARRIED WITH ALL AYES.**

**Finance Report** – Barb Sear reported that the State is currently \$347,000 behind on payments to the County. Sear stated that Probation has been paid through November. The States Attorney salary reimbursement has been paid through January, while there have been no payments for the Assistant States Attorney. Sear also noted that the \$1.6 million payment has been made to Caterpillar as per the agreement.

John Clemmer reported that the finance report, which had been previously distributed, reflected an overage in the County Board budget, due to the payment of the auditors. Clemmer also noted that the Coroner’s office has had a significant increase in autopsies thus far, leaving their expenses at 80% of the budget, for that line item, to date.

Clemmer reported that Zobrio has been on site preparing for the new accounting software. Clemmer estimated that the software will be implemented by the end of the third quarter.

**Approval of Bills** – The Committee reviewed the bills submitted. *Motion by Cohlman, second by Mays to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

**Executive Session** – *Motion by Mays; second by Ingles to go into Executive Session pursuant to 5ILCS 120/2 (c) (21) Semi-Annual Review of Executive Session minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:55 p.m.

Regular Session resumed at 7:10 p.m.

**Action Resulting from Executive Session** - *Motion by Mays, second by Cohlman to open the executive session minutes of November 4, 2015 and leave the remaining minutes closed and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Mays, second by Cohlman to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:11 p.m.

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Alina Hartley  
Administrative Resource Specialist