

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF MARCH 8, 2016

Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin, Goembel (arrived at 3:40 p.m.), Runyon, Weber (arrived at 4:00 p.m.)

Absent:

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Runyon, second by Cohlman to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 2, 2016 meeting. Gerwin noted two minor changes which included the removal of (a)., in the third paragraph of the monthly department report and the correction of tables to tablets in the fifth paragraph. *Motion by Arbogast, second by Cohlman to approve the meeting minutes as amended. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Jon Sear stated that as requested he ran the report to determine how much social media was being accessed during work hours. Sear stated that for the 30 day period there were 85,000 hits to Facebook alone, resulting in the usage of 11GB of data. Sear stated that this report would include only the Historic Courthouse and the Law & Justice Center and does not include any of the other buildings. Discussion took place. It was requested that Sear meet with department heads to review the issue prior to taking any action themselves.

Sear reported that the majority of the month was spent working on the Spillman system. Sear stated that there were issues getting Spillman connected with the CAD system and the state system. Sear stated that there were also issues with the individual workstation installs that he is attempting to work through. Sear stated that part of the issue was that the IT department was not consulted at the beginning of the problem, which was prior to his time with the County.

Sear reported that the door controls for the Historic Courthouse and Law & Justice Center have been separated as previously directed. Sear stated that there are still some issues on where and when alarm notifications are directed. Sear and Hartley will review this matter further.

Sear further reported that he continued to work with CIRBN on the connection of the Law & Justice Center to the Public Safety Complex. Sear stated that the estimate to upgrade the connection for the system to work came in at \$1,800 a month, compared to the \$300 a month that we currently pay. Sear stated that the reason there is such a large difference is because the grant is no longer available to cover some of the costs associated with the upgrade. Sear stated that he

has been looking at alternative solutions such as wireless point to point, with a one-time cost estimated at \$6,000 for a 2GB connection. Sear noted that he is hoping to make a final decision soon since we cannot have full redundancy until the connection is up and running.

The Committee reviewed the bills presented. *Motion by Gerwin, second by Cohlman to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Arbogast, second by Cohlman to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 4:21 p.m..

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Alina M. Hartley  
Administrative Resource Specialist