

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF FEBRUARY 2, 2016

Committee Vice-Chair Bill Peterson called the meeting to order at 5:01 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Peterson, Allen, Heath, Kestner, Mays

Absent: Yoder, Weller

Also Present: Chairman Marty Fannin, County Board Members Kathy Arbogast, Justin Goemmel, and Bill Flott. Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Jon Sear (Network & Computer Specialist), Ron Baker (Probation Director), Coroner Mike Burke.

Peterson called for any additional changes to the agenda with none being requested. *Motion by Heath, second by Kestner to approve the agenda. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed minutes of the January 5, 2016 meeting. *Motion by Allen, second by Mays to approve the minutes of the January 5, 2016 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Mutual Aid Agreement: Illinois Coroners & Medical Examiners Association** – Mike Burke was present to request the Committee approve entering into a Mutual Aid Agreement. Burke stated that this would allow other Coroners to assist in Livingston County should there be an emergency or disaster of some sort. *Motion by Mays, second by Allen to recommend approval of the Illinois Coroners & Medical Examiners Mutual Aid Agreement. MOTION CARRIED WITH ALL AYES.*

**Probation Quarterly Report** – Ron Baker was present to provide a quarterly report to the Committee.

**Facility Services Department Restructure** – The Committee reviewed a draft Memorandum of Understanding with the Sheriff for the separation of the Maintenance Department. Hartley reported that an alternate plan was presented to the Property Committee whereby the Sheriff's Department would take over the entire Maintenance Department. Hartley reported that the Property Committee did consider the request, but approved a motion to move forward with the split of the department. Discussion took place. *Motion by Heath, second by Mays to concur with the Property Committee and recommend approval of the Memorandum of Understanding for the split of the maintenance department. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

**Monthly Department Report** – No report given.

**County Report** – No report given.

**Pro-Active Report** – No report given.

**Animal Control** – No report given.

**Raffle License Application** – The Committee reviewed applications for raffle licenses submitted by Dwight Country Club and the Chatsworth Historical Society, both for Class B raffle licenses. *Motion by Kestner, second by Mays to approve Class B raffle licenses for the Dwight Country Club and the Chatsworth Historical Society.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Heath, second by Allen to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

*Motion by Kestner, second by Mays to adjourn.* **MOTION CARRIED WITH ALL AYES.**

The meeting adjourn at 5:17 p.m..

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Alina Hartley  
Administrative Resource Specialist