LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
MINUTES OF DECEMBER 9th, 2015

Committee Chair Kathy Arbogast called the meeting to order at 5:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Arbogast, Bunting, Heath, Mays, Vietti

Absent: Cohlman, Shafer

Also Present: Alina Hartley (Administrative Resource Specialist), Linda Daniels (Human Resource Specialist), John Clemmer (Finance Resource Specialist), County Board member Bob Young, States Attorney Seth Uphoff,

Arbogast requested that the agenda be amended to remove 5 ILCS 120/2 (c) (2) Collective Negotiating Matters. Arbogast then called for any additional changes with none requested. *Motion by Vietti, second by Bunting to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the October 27, 2015 meeting. *Motion by Heath, second by Mays to approve the minutes of the October 27, 2015 meeting.* **MOTION CARRIED WITH ALL AYES.**

2016 Staffing Levels – Uphoff stated that according to state statute it is the County Board that establishes the number of Assistant States Attorneys he is allowed to have. Uphoff stated that currently he is approved for four. Uphoff stated that he has an Assistant that will be taking military leave for approximately five months. Uphoff stated that he would like the flexibility to cover the leave and any other issues which may arise, at his discretion, which may include utilizing contracts, part time assistants and/or use of special prosecutors. Uphoff stated that he in no way intends to exceed his approved budget allocation or the previously approved staffing level of four full time equivalents. Discussion took place. *Motion by Bunting, second by Vietti to approve up to eight Assistant States Attorneys, not to exceed the annual budget allocation.* **MOTION CARRIED WITH ALL AYES.**

Motion by Vietti, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:42 p.m..

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Alina M. Hartley
Administrative Resource Specialist