

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF JANUARY 5, 2016

Committee Chair Vicki Allen called the meeting to order at 3:30 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin (arrived at 3:46 p.m.), Goembel, Runyon, Weber

Absent:

Also Present: Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist),

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Arbogast, second by Runyon to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the December 8, 2015 meeting. *Motion by Goembel, second by Weber to approve the meeting minutes as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Jon Sear reviewed the monthly department report with the Committee. Sear reported that he continues to work on the new VIA servers and is still having issues with the connection between the buildings. Sear will continue to work with CIRBN on a solution. Sear stated that worst case scenario, there would be an additional monthly cost to increase the band width. Sear reported that he also worked on video conferencing to prisons and to the county jail. Sear further reported on issues with the door control system.

Discussion took place regarding splitting the security system for the door controls for the Historic Courthouse and the Law & Justice Center. Hartley stated that the Sheriff would like to prohibit anyone who is not a member of his department from accessing the door controls. Hartley stated that since the system is linked to the Historic Courthouse and she is required to reset the system for various meetings throughout the month, the systems would need to be split in order to make the security change that the Sheriff is asking for. Sear reported that he received a quote from Bennett, in the amount of approximately \$15,000 to complete the project. Sear stated that the upgrade would include a system upgrade for both buildings, all hardware and software upgrades, as well as a new controller for the historic courthouse. Discussion took place. The Committee will continue discussions at next month's meeting.

Sear then reviewed the addition of the board appointments to the County website. Hartley stated that the Committee had previously approved a contract with Granicus to provide this service to the County, however, she questioned if what was now being presented would be sufficient in order to avoid the cost of the contract. Hartley further stated that there has been constant turnover within the company that caused significant delay in proceeding with the project. Consensus of the Committee was that the new information posted to the county site would be

sufficient. Further consensus was that Hartley should review the contract with counsel to determine if it could be terminated.

The Committee reviewed the bills presented. *Motion by Arbogast, second by Goembel to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Arbogast, second by Cohlman to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 4:22 p.m..

Alina M. Hartley
Administrative Resource Specialist