

**LIVINGSTON COUNTY BOARD  
HIGHWAY COMMITTEE  
MINUTES OF DECEMBER 10, 2015 MEETING**

Committee Chair Holt called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Holt, Carley, Peterson, Weber (3:45 pm), Weller, Young  
Absent: Runyon  
Other Board Members Present:  
Others Present: Metcalf

Motion to approve the agenda as presented by Weller, second by Carley. MOTION CARRIED WITH ALL AYES.

Motion by Weller, second by Carley to approve the minutes of the November 5<sup>th</sup>, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.

**COUNTY BOARD ACTION ITEMS:**

- a. Resolution: County Maintenance Resolution appropriating \$696,300.00 from County MFT Fund for estimated 2016 highway maintenance expenses.
- b. Resolution: Appropriating MFT funds for the 2016 salary of the County Engineer, Section 16-CS105-00-AC
- c. Quarterly Report: 4<sup>th</sup> Quarter FY 15

Motion by Weber, second by Peterson to recommend full board approval of the county board action items. MOTION CARRIED WITH ALL AYES.

**HIGHWAY DEPARTMENT BUILDING ADDITION - GRANT UPDATE – EMERGENCY**

**REPAIR UPDATE:** No new information with the status of the Grant. Metcalf shared with the committee that construction by J. Spencer Construction began on November 23, 2015 for the Emergency Repair of the office restrooms. The wall between the restrooms was removed, concrete floor cut & removed and the new plumbing for the sewer system installed. Concrete patches over the new sewer system were poured on December 7, 2015. Remaining work consists of reconstructing the wall between the restrooms, new plumbing to all fixtures, placing drywall, install new floor in restrooms, new fixtures, new door frames & doors and other miscellaneous items.

**MOTOR FUEL TAX STATUS:** On December 2, the House passed SB 2039 with House Amendments. The Senate also passed the bill on December 7<sup>th</sup> with the Governor signing it later that afternoon. This bill provides the appropriation necessary for IDOT to release the Motor Fuel Tax distribution to the local public agencies. IDOT's goal is to have all of the backlogged MFT distributed to the local agencies by the middle of January at the latest. Metcalf did report that the July appropriation was deposited for both the County & Townships as of today. It should not be necessary to borrow money from the Pontiac Host Agreement Fund if all appropriations are received as stated.

**ASSISTANT COUNTY ENGINEER POSITION:** Interviews were conducted on November 17, 2015 with three candidates. One candidate has turned down the position and another one took a position elsewhere. The hiring panel decided to re-advertise for the position in January of 2016.

**OTHER ITEMS:** None

**PUBLIC COMMENT:** None

**REVIEW AND APPROVAL OF CLAIMS:** Motion by Weber, second by Weller to approve the bills.  
MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Weller, second by Carley. MOTION CARRIED WITH ALL AYES.

Meeting adjourned at 4:10 pm.

  
\_\_\_\_\_  
Clay A. Metcalf  
County Engineer