

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF DECEMBER 9, 2015

Committee Vice-Chair David Heath called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer (arrived at 6:04 p.m.), Heath, Bunting, Gerwin, Mays

Absent: Cohlman, Ingles

Also Present: County Board Member Bob Young, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Treasurer Barb Sear, Assessor Duane Kiesewetter, Shelly Renken (Chief Deputy – Soon to be County Assessor), Adam Dontz (GLCEDC)

Heath requested that item e. GLCEDC Economic Development Opportunity be removed from the agenda. Heath then called for any additions or corrections to the agenda with none being requested. *Motion by Mays, second by Bunting to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the November 5th, 2015 meeting. *Motion by Mays, second by Bunting to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Resolutions Authorizing Sale of Real Estate for Delinquent Taxes– Barb Sear was present to request approval of two resolutions that authorize the sale of real estate. Sear stated that following the sealed bid auction there was an offer to purchase two parcels of property for the minimum bid amount. Sear stated that the County will not collect the past due taxes, but the transfer of the properties will at least get them back on the tax rolls. Discussion took place. *Motion by Gerwin, second by Mays to recommend approval of two resolutions authorizing the sale of real estate.* **MOTION CARRIED WITH ALL AYES.**

Appellate Prosecutor Agreement Resolution – The Committee reviewed the proposed Appellate Prosecutor Resolution. *Motion by Gerwin, second by Bunting to recommend approval of the Appellate Prosecutor Agreement Resolution.* **MOTION CARRIED WITH ALL AYES.**

Assessor’s Office Fee Schedule Amendment – Shelly Renken was present to review upcoming changes within the department. Renken reported that the office relies upon the Township Assessors to complete their review of each parcel. Renken stated that if the Township Assessors are not able to complete the work or there is no Township Assessor assigned, the Assessment Office will complete the review on their behalf. Renken reported that for the last 25 years they have charged \$25 per parcel, however, that rate no longer covers the county’s cost. Renken reported that they will be raising the fee to \$70

which will cover the cost. Renken also reported that Nebraska Township currently does not have an assessor. Renken stated that there are 729 parcels within Nebraska Township that will need to be evaluated over the four year period. Renken stated that the States Attorney is currently working on an Intergovernmental Agreement with Nebraska Township to provide those services at a rate of \$70 per parcel spread over four years, or \$12,757 per year. The resolution will be presented in January for approval. Discussion took place.

GLCEDC Enterprise Zone Application – Adam Dontz was present to review a proposed multi-jurisdictional enterprise zone within both Livingston and Grundy counties. Dontz stated that Pontiac, Fairbury, Dwight, Odell, Flanagan and Chatsworth will also be parties to the agreement. Dontz stated that the enterprise zone will have provisions for sales tax credit, real estate tax abatement, sales tax exemption, utility tax exemption, investment tax credit, etc., should the entity meet the requirements. Dontz reviewed details of the Intergovernmental Agreement and Establishing Ordinance with the Committee. Discussion took place. *Motion by Bunting, second by Gerwin to recommend approval of the Ordinance Establishing an Enterprise Zone.* **MOTION CARRIED WITH ALL AYES.**

Motion by Bunting, second by Gerwin to recommend approval of the Livingston County Enterprise Zone Intergovernmental Agreement. **MOTION CARRIED WITH ALL AYES.**

Finance Report – Clemmer reported that there was a last minute expenditure for reimbursement of lime costs on the county farm. Clemmer stated that the expenditure overdrew the line item, but the overall fund was within budget. Clemmer reported that overall it appears we will be under budget. Clemmer stated the auditors have begun preliminary field work.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Heath, second by Bunting to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Motion by Mays, second by Heath to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:11 p.m.

Alina Hartley
Administrative Resource Specialist