

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF NOVEMBER 3, 2015

Committee Chair Vicki Allen called the meeting to order at 3:33 p.m. in the Committee Room in the Livingston County Historic Courthouse.

Present: Allen, Cohlman, Arbogast, Gerwin, Runyon, Weber

Absent: Goembel

Also Present: Chairman Marty Fannin, Alina Hartley (Administrative Resource Specialist), Jon Sear (Network & Computer Systems Administrator), John Clemmer (Finance Resource Specialist), Chad Carnahan (Facility Services Manager)

Allen called for any additions or corrections to the revised agenda with there being none requested. *Motion by Runyon, second by Arbogast to approve the revised agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the October 6, 2015 meeting. *Motion by Runyon, second by Arbogast to approve the meeting minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Jon Sear reviewed the monthly department report with the Committee. Sear reported that he is working with the maintenance department on the installation of cameras at the jail. Sear stated that cameras for the C & D pod were part of the capital request submitted by the Sheriff's Department for FY 2016. Sear stated that the other cameras were a new request based on inspection. Sear reported that the issue with quote that was received from Bennett is that they were planning on using a free software that had a maximum five day recording period which would not be sufficient. Sear stated that he is currently looking into other options.

Sear reported that he was able to save approximately \$200 per computer, compared to what was previously being ordered, by purchasing through CDW. Sear reported that he is looking into the possibility of cancelling a five year service contract with Liebert that was entered into by Kehinde, for the battery backups. Sear stated that the annual cost is over \$7,000, so he will review the contract with the States Attorney's office once he obtains a copy.

Sear reported that the first Via server was received last week. Sear stated that he is looking to schedule the installation sometime next week either on the weekend or on the holiday.

Sear reported that he has been looking at possible training sessions for 2016. Sear stated that there is \$4,000 budgeted for this year that has not yet been spent. Sear stated that he would like to register for a special offered through Global Knowledge that includes 20 sessions for \$5,000. Discussion took place. Consensus of the Committee was to allow Sear to register for the special with the additional costs being covered by other line items.

Cyber Liability Policy – Hartley reported that the Cyber Liability Policy renewal rate came in at \$4,184, compared to \$3,472 for the year prior. Discussion took place. *Motion by Arbogast, second by Runyon to approve the 2016 cyber liability policy.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills presented. *Motion by Gerwin, second by Weber to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Arbogast, second by Weber to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 4:41 p.m..

Alina M. Hartley
Administrative Resource Specialist