

**LIVINGSTON COUNTY BOARD  
HIGHWAY COMMITTEE  
MINUTES OF NOVEMBER 5, 2015 MEETING**

Committee Chair Holt called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Holt, Runyon, Carley, Peterson, Weber(3:55 pm)  
Absent: Weller, Young  
Other Board Members Present:  
Others Present: Metcalf, Hartley

Motion to approve the agenda as amended by Carley, second by Peterson. MOTION CARRIED WITH ALL AYES.

Motion by Runyon, second by Carley to approve the minutes of the October 7<sup>th</sup>, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.

**COUNTY BOARD ACTION ITEMS:** None – Agenda item pulled since letter from IDOT had not been received as anticipated.

**HIGHWAY DEPARTMENT BUILDING ADDITION - GRANT UPDATE – EMERGENCY**

**REPAIR:** Hartley shared that the DCEO has informed county board chairman Fannin that there will be no action on the grant until a State budget is passed. Metcalf shared with the committee that on October 21, 2015 the sewer system in the office backed up into the furnace room, back hallway and men’s restroom. Smith’s Plumbing was able to clear the line and then inspect it with a camera system. As previously known, the line showed heavy scaling, pitting and cracks. It is suspected that small pieces of the pipe are falling into the line and building up which resulted in raw sewage within the building. Metcalf worked with Holt and Fannin to come up with an emergency repair option for just the office portion of the overall project. It would include removing and replacing the existing pipe and upgrading the restroom for ADA compliance due to the extreme amount of demolition required. Two quotes for this emergency repair were received and shown to the committee. J. Spencer Construction had the lowest quotation for a total amount of \$47,130.00. Funds have been allocated for this project for a few years now as a Capital Budget Request and the repair shall be paid for from that allocation. It would be the intention to reimburse the entire amount if the Grant is approved in full and stipulations allow for it. Quotations have also been received to clean the heating and cooling ducts after a video inspection was performed to make sure that the sewer system had not leaked into them. No sewage was found but mold was discovered and remediation recommended. Metcalf was given the okay by the committee to proceed with the duct cleaning and mold treatment.

Motion by Runyon, second by Peterson to proceed with hiring J. Spencer Construction to make the emergency repairs and ADA upgrades as detailed by Middleton and shall be paid for from funds previously allocated through the Capital Budget Request. MOTION CARRIED WITH ALL AYES.

**MOTOR FUEL TAX STATUS:** There has been no further developments regarding the monthly distributions. Metcalf did share a letter that was sent to the IACE association when they requested a Legal Opinion from Neil F. Flynn & Associates about the Distribution of Motor Fuel Tax Funds in the Absence of an Appropriation Statue. The law would need to be changed so that MFT was part of a “*Continuing*” Appropriation vs. “*Annual*” Appropriation. As it is currently written, the Illinois Department of Transportation cannot legally distribute MFT to the local agencies.

**OTHER ITEMS:** ASSISTANT COUNTY ENGINEER POSITION: A few applications have been received and are being looked over. Interviews will be scheduled and questions developed for those that are selected.

Metcalf shared the status of construction projects throughout the county and that township bridge inspections have revealed a few more structures with timber piles that could be in need of repair or replacement.

**PUBLIC COMMENT:** None

**REVIEW AND APPROVAL OF CLAIMS:** Motion by Carley, second by Peterson to approve the bills.  
MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Carley, second by Weber. MOTION CARRIED WITH ALL AYES.

Meeting adjourned at 4:05 pm.



---

Clay A. Metcalf  
County Engineer