

**LIVINGSTON COUNTY BOARD  
HIGHWAY COMMITTEE  
MINUTES OF MAY 7, 2015 MEETING**

Committee Chair Holt called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Holt, Runyon, Carley (Arrived 3:40 pm), Peterson and Weller  
Absent: Weber, Young  
Other Board Members Present:  
Others Present: Winters, Metcalf

Motion to approve the agenda as revised by Runyon, second by Peterson. MOTION CARRIED WITH ALL AYES.

Motion by Weller, second by Runyon to approve the minutes of the April 9<sup>th</sup>, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.

**COUNTY BOARD ACTION ITEMS:**

- a. Resolution: Resolution appointing Clay Metcalf as Acting County Engineer.
- b. Resolution: CAB resolution appropriating \$15,000 for the substructure repair of SN 053-3804 on CH 1 approximately 2 miles west of Campus.
- c. Resolution: CAB resolution appropriating \$115,000 for the replacement of S.N. 053-3778 on CH 13 (Meadows Road), 920N, 700E.
- d. Bridge Petition: Owego Road District, replace existing 36" x 34' and 24" x 34' CMP's with a 54" x 42" ERS CMP, Estimated Cost = \$5,000.00.
- e. Bridge Petition: Odell Road District, repair of north abutment, S.N. 053-3332, 2630N, 2300E. Estimated Cost = \$30,000.00.

Motion by Weller, second by Carley to recommend full board approval of the county board action item a. MOTION CARRIED WITH ALL AYES.

Motion by Peterson, second by Runyon to recommend full board approval of county board action items b. – e. MOTION CARRIED WITH ALL AYES.

**LETTING RESULTS APRIL 24, 2015 STATE LETTING:**

1. Tobey's Construction and Cartage, Inc. of Herscher, IL was the low bidder on the Newtown Bridge, Section 13-17111-03-BR located @ 780E, 2950N. Contract Amount = \$264,352.20.
2. T&T Cartage, Inc. of Herscher, IL was the low bidder on the resurfacing of CH 8 between CH 10 and Old Route 66. Contract Amount = \$640,458.89.

**HIGHWAY DEPARTMENT BUILDING ADDITION:** The committee was informed that bid documents will probably not be ready for advertising for a June 2 letting. Middleton and Associates have informed Winters that they would be ready for a July 7 letting date.

**COUNTY ENGINEER AND ENGINEERING TECHNICIAN VACANCIES:** The interview committee for the vacant engineering technician vacancy interviewed three candidates and has recommended offering a tentative offer of employment to their first selection. Motion by Runyon, second by Carley to approve the selection of the interview committee. MOTION CARRIED WITH ALL AYES. The candidate still needs to pass pre-employment test and a criminal background check prior to being hired. Metcalf will inform Human Resources of the committee's decision to begin the hiring process.

Three candidates for the position of County Engineer will be interviewed on Thursday May 21. Clay Metcalf will be Acting County Engineer effective June 2, 2015 until a new County Engineer is employed.

**CLOSED SESSION:** Motion by Peterson, second by Weller to go into closed session pursuant to 5 ILCS 120/2(c) (21) Semi-annual Review of Closed Session Minutes. **MOTION CARRIED ON ROLL CALL VOTE:** Holt – Aye, Runyon, -Aye, Carley – Aye, Peterson – Aye, Weber – (Absent – did not vote), Weller– Aye and Young – (Absent – did not vote). Closed session began at 4:24 p.m.

**OPEN SESSION:** Motion by Peterson, second by Weller to come out of closed session. **MOTION CARRIED WITH ALL AYES.** Open session resumed at 4:45 p.m.

**ACTION RESULTING FROM CLOSED SESSION:**

Motion by Weller, second by Carley to approve the content of the closed session minutes of October 9, 2014, November 6, 2014 and the recessed meeting of January 8, 2015 held on January 12, 2015; to open the closed session minutes of October 9, 2014 and November 6, 2014; to leave the closed session minutes of January 12, 2015 closed and to destroy the recordings of closed session minutes older than 18 months. **MOTION CARRIED WITH ALL AYES**

**OTHER ITEMS:**

- a. **PURCHASE OF SHOP HAND TOOLS:** The committee was informed that after receiving quotes from Snap-On Tools and Matco Tools the department would like to select the quote of Snap-Tools. The price of Snap-On tools was \$604.20 more than the Matco quote but it was the department's opinion that the additional cost was in the best interest of the department due to better service capabilities, warranty and quality of the Snap-On tools. Winters said that the \$4114.70 purchase price will be taken out of the 2015 budget line item for repair of equipment.
- b. Chairman Holt asked about the status of the negotiations with Prairie Materials over the alleged out of specification rock that was placed on Sunbury Road District 2900N Road. Winters said that two different repair estimates of cost were prepared and sent to Prairie for consideration. Prairie Materials has responded that since Sunbury Road District has engaged legal counsel for this issue they have forwarded the information to their legal department and have not yet received a reply. Counsel for Sunbury has been informed of this development.

**PUBLIC COMMENT:** None

**REVIEW AND APPROVAL OF CLAIMS:** Motion by Weller, second by Carley to approve the bills. **MOTION CARRIED WITH ALL AYES.**

There being no further business to come before the committee, motion to adjourn the meeting by Peterson, second by Runyon. **MOTION CARRIED WITH ALL AYES.**

Meeting adjourned at 4:55 pm.



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David R. Winters, County Engineer