

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF NOVEMBER 5, 2015

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Cohlman, Gerwin, Ingles, Mays

Absent:

Also Present: Chairman Marty Fannin, County Board Member Kathy Arbogast, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Treasurer Barb Sear,

Shafer called for any additions or corrections to the agenda with none being requested. *Motion by Mays, second by Gerwin to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the October 7th, 2015 meeting. *Motion by Heath, second by Ingles to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Resolutions Authorizing Sale of Real Estate for Delinquent Taxes–
Resolution Authorizing Conveyance of Title for Mobile Home –**

Barb Sear was present to request approval of six resolutions resulting from the sealed bid auction, five that authorize the sale of real estate and one that authorizes the conveyance of title for a mobile home. Sear explained that when a property owner does not pay their taxes the property goes to the tax sale. If the tax buyers do not bid to purchase the taxes, the county has an agreement with the county trustee to do so. Sear stated that after three years of unpaid taxes, the tax buyer can petition the court for deed to the property. Sear stated that after six months following court approval the deed can be recorded in the County Clerk's office. Sear stated that the properties that are obtained by the county trustee are then released for sealed bid auction. *Motion by Gerwin, second by Mays to recommend approval of all six resolutions. MOTION CARRIED WITH ALL AYES.*

Finance Report – Clemmer reported that expenditures are currently 84.39% with approximately 91.66% of the year being complete. Clemmer reported that the general fund should come in under budget. Clemmer stated that for the end of year transfers he only anticipates the need for one transfer for the Finance Department, which will cover the retirement buyout for Slagel. Clemmer reported that the Property Committee will be recommending a resolution funding up to \$2,500, which represents approximately 25% of the cost of repair of the Pontiac Monument. Clemmer stated that the historical society will be contributing 50% and the City of Pontiac will be contributing 25%.

FY 2016 Capital Requests, Budget & Levies – Clemmer reported that the budget has now be proofed and corrected for minor typos, but no significant changes. Clemmer stated that he has not received any feedback or comments in regards to the budget placed on display. Gerwin presented a memo regarding the funding of the multi-use path. Discussion took place.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Heath, second by Bunting to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Executive Session – *Motion by Gerwin, second by Ingles to go into Executive Session pursuant to 5ILCS 120/2 (c) (21) Semi-Annual Review of Executive Session minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye, none Nay.

Executive Session began at 6:32 p.m.

Regular Session resumed at 6:41 p.m.

Action Resulting from Executive Session – *Motion by Ingles, second by Bunting to open the executive session minutes of July 3, 2013, August 7, 2013, December 4, 2013, March 5, 2014, June 4, 2014, November 5, 2014 and December 3, 2014 and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

Motion by Mays, second by Ingles to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:42 p.m.

Alina Hartley
Administrative Resource Specialist