

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF OCTOBER 7, 2015

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Gerwin, Ingles, Mays

Absent: Cohlman

Also Present: Chairman Marty Fannin, County Board Member John Yoder, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Sheriff Childress, Chief Deputy Dutko, Jail Sup. Cox, , Treasurer Barb Sear, Chad Carnahan (Facilities Services Supervisor), Ron Baker (Probation Director), States Attorney Seth Uphoff, Collins Miller (Recreation Committee Chair)

Gerwin noted that the agenda could be amended to remove item d. Cost/Calculation of Pension Benefits from the agenda. Shafer called for any additional corrections with none being requested. *Motion by Gerwin, second by Mays to approve the agenda as amended.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the September 9th, 2015 meeting. Bunting noted that he should be listed as absent from the meeting. *Motion by Bunting, second by Gerwin to approve the minutes as amended.* **MOTION CARRIED WITH ALL AYES.**

Resolutions to Cancel Tax Certificates –

Resolution for Conveyance of Title for Mobile Home –

Barb Sear was present to request approval of two resolutions that authorize the cancellation of tax certificates for redemption of taxes. Sear stated that the third resolution is to authorize a deed of conveyance to the Town of Chatsworth who was the low bidder on a sealed bid auction for a property located within Chatsworth. *Motion by Gerwin, second by Ingles to recommend approval of all three resolutions.* **MOTION CARRIED WITH ALL AYES.**

Finance Report – Barb Sear reported that tax receipts received from the State of Illinois have continued to be received in a timely manner; salary reimbursements are currently not being received. Sear stated that there is approximately \$300,000 currently owed by the State.

Attorney Fees for Contract Negotiations – Fannin stated that Blakeman had previously indicated that he would not be continuing with the next round of contract negotiations. Fannin stated that he has spoken with States Attorney Uphoff regarding contracting a law firm with specific experience in labor negotiations. Uphoff stated that the Committee could anticipate spending significantly more as Blakeman had traditionally given a reduced rate. Discussion took place. It was determined that it would not be practical for

each department to budget individually for the cost of negotiations and that such expenses could be paid from the Pontiac Host Agreement. Uphoff will continue to interview potential firms and will report back.

FY 2016 Capital Requests, Budget & Levies – John Clemmer reviewed the four aspects of the budget including the ETSB, scheduled to be approved next week, the levies, the general fund and special funds.

Collins Miller was present to discuss the request that was submitted by the Recreation Committee and recommended for approval by the Administrative Committee. Miller stated that the first request is for capital funds (to come from the Enterprise Zone Fund), in the amount of \$100,000, and the second request is for ongoing operations costs to come from the County farm ground (approximately \$64,000). It was explained that dedicating the County farm ground for operations costs was previously approved and was set to be part of the FY 2015 budget, but due to administrative error that did not occur.

Miller stated that the \$100,000 represents the 20% matching portion needed to apply for grants to complete Phase I of the Route 66 multi-use trail from Chenoa to Pontiac. Miller stated that the Committee does not plan on using the full \$100,000 and will utilize as many in kind donations as possible to offset the cost. Discussion took place. A presentation will be made to the full board next Thursday.

Clemmer reviewed the FY 2016 budget summary with the Committee. The summary showed a reduction in the anticipated revenues for FY 2016 originally estimated at \$8,956,669, now estimated at \$8,890,633. Clemmer reported that should the Committee hold the line on the allocations given there would be a budgeted deficit of \$113,791, however any increases in the allocation would increase the amount of the deficit. Consensus of the Committee was that allocations originally given to department heads would remain the same and would be included within the FY 2016 budget. The Committee will continue to review the budget at a recessed meeting to be held before the board meeting.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Heath, second by Ingles to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Executive Session – N/A

Action Resulting from Executive Session – N/A

Motion by Mays, second by Bunting to recess. **MOTION CARRIED WITH ALL AYES.** Meeting recessed at 7:08 p.m. Recessed meeting to be held on October 14th at 6:00 p.m..

Alina Hartley
Administrative Resource Specialist