

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF AUGUST 4, 2015

Committee Chair John Yoder called the meeting to order at 5:00 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Yoder, Peterson, Allen, Kestner, Mays, Weller

Absent: Heath

Also Present: Chairman Marty Fannin, County Board Member Mark Runyon
Sup. Cox, Chief Dutko, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Seth Uphoff (States Attorney),

Yoder stated that before the meeting began he would like to offer condolences to the sheriff's department for the loss of Correctional Officer Duda.

Yoder called for any additional changes to the agenda with none being requested. *Motion by Weller, second by Peterson to approve the agenda. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed minutes of the July 7, 2015 meeting. *Motion by Peterson, second by Mays to approve the minutes of the July 7, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Superintendent Cox reported an average daily jail population of 101, with an average stay of 14 days.

Chief Dutko reviewed the monthly pro-active report with the Committee. Dutko then presented the new Modified Duty Policy that was developed with the assistance of Linda Daniels. Dutko further reported that they are working to implement the time keeping system at the jail.

Cook County Report - Superintendent Cox reported a Cook County billing of approximately \$40,250 and a federal billing of \$14,689.48 for central and \$24,133.51 for northern, for a total of approximately \$79,000.

Animal Control – Chief Dutko presented the monthly animal control report. No highlights were made.

Town Contracts – Fannin stated that he had reached out to all the mayors regarding the town contracts. Fannin stated that there were currently two that he had not yet had contact with, but had left messages. Fannin stated that a follow up letter will be sent by the end of the week that can be presented to the various boards for consideration.

FY 2016 Capital Requests – Hartley reported that the Property Committee had reviewed the capital requests that pertained to property. Hartley stated that the Property Committee forwarded

all requests to the Finance Committee for consideration, however, noted that the access door for the States Attorney's Office and additional cameras for the Law & Justice Center should be considered low priority.

FY 2016 Budget – Clemmer commended the Sheriff's Department for being on target for the current year to date expenditures. Clemmer reported that salaries were provided at the current staffing level as of December 1st. Dutko reviewed the sheriff's department budget and Cox reviewed the jail budget with the Committee. Fannin questioned the salary amounts included in both funds. Concern was raised over the departments not meeting the target given by the Finance Committee. The Committee will hold a special meeting to continue discussions on both budgets.

The Committee reviewed the bills presented. *Motion by Kestner, second by Peterson to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Weller, second by Kestner to recess. **MOTION CARRIED WITH ALL AYES.**
The meeting recessed at 5:56 p.m..

Alina Hartley
Administrative Resource Specialist