

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JUNE 2, 2015

Committee Chair John Yoder called the meeting to order at 5:03 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Yoder, Peterson, Allen, Heath, Kestner, Mays, Weller (arrived at 5:09 p.m.)

Absent:

Also Present: Chairman Marty Fannin, County Board Member Kathy Arbogast, Sheriff Childress, Sup. Cox, Chief Dutko, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Seth Uphoff (States Attorney), Kristy Masching (County Clerk)

Yoder called for any additional changes to the agenda with none being requested. *Motion by Allen, second by Peterson to approve the agenda. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed minutes of the May 5, 2015 meeting. *Motion by Heath, second by Kestner to approve the minutes of the May 5, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.*

Poker Run Ordinance – States Attorney Seth Uphoff was present to present an ordinance which will amend the current raffle license ordinance to provide provisions for approval of poker runs. Uphoff stated that the Elections Committee did review and recommend approval, however, since it is the SJL Committee that ultimately reviewed the applications for approval, he felt it was appropriate for the SJL Committee to review the proposed amendment as well. Uphoff stated that discussion also took place regarding whether or not there should be a fee for both raffle licenses and poker runs, something the Committee can consider in the future. *Motion by Kestner, second by Peterson to recommend approval of amending the raffle license ordinance to add Poker Runs. MOTION CARRIED WITH ALL AYES.*

Intergovernmental Agreement with Kankakee County – Uphoff stated that he is recommending approval of an Intergovernmental Agreement with Kankakee County. Uphoff stated that Kankakee County provided an Assistant States Attorney for his office to utilize during a recent murder trial, in turn he agreed to loan the Kankakee States Attorney the use of two laptops. Uphoff stated that this Intergovernmental Agreement would formalize that agreement. *Motion by Peterson, second by Kestner to recommend approval of an Intergovernmental Agreement with Kankakee County. MOTION CARRIED WITH ALL AYES.*

Animal Control – Registration Fee Increase – It was noted that the Elections Committee discussed potential registration fee increases and determined that they should be left at their current level at this time. Elections further discussed future increases in fines and penalties and late fees.

Monthly Department Report – Superintendent Cox reported an average daily jail population of 106, with an average stay of 16 days.

Cook County Report - Superintendent Cox reported a Cook County billing of approximately \$36,000. Cox further reported a monthly federal billing of approximately \$34,000. Cox reported that there are currently 17 Cook County detainees and 21 federal.

Animal Control – Chief Dutko reviewed the animal control report with the Committee. Dutko stated that he believed (but would need to verify) that the expenses listed did not include personnel.

Update Fleet Management – Mays stated that he and Chairman Fannin had met with the Sheriff regarding the department fleet. Sheriff Childress reviewed the purchase of twelve vehicles. Childress stated that there were eight marked vehicles budgeted. Childress stated that after review it was determined that the administrative vehicles need to be replaced so six administrative vehicles and four marked vehicles were purchased with the same allocation. Childress stated that one additional vehicle was purchased as a replacement for a Dodge Charger that was totaled towards the end of the year. Childress stated that the last vehicle purchased was for the K9 package and was purchased with grant funds.

Town Contracts – Mays stated that he had requested that this be placed on the agenda for discussion as the Finance Committee had discussed this item in May and felt that the Towns should be paying the full cost of the deputies being provided. Discussion took place. It was noted that this type of change should be communicated to the towns as soon as possible. The Committee will continue to discuss this matter at next month's meeting.

Pro-Active – Dutko reviewed the Pro-Active report with the Committee.

FY 2016 Capital Requests – The Sheriff reported that they did not have any capital requests at this time, but may submit something in July. Yoder noted that there will likely be a reduction in expenditures of 5-7% for the next fiscal year.

Raffle Licenses – Livingston County Democratic Party – The Committee reviewed an application for a Class B raffle license submitted by the Livingston County Democratic Party. *Motion by Mays, second by Allen to approve the raffle license application for the Livingston County Democratic Party as submitted.* **MOTION CARRIED WITH ALL AYES.**

Liquor License – Multani – Masching reported that there was an issue with Multani in that their check presented for their liquor license was returned for non-sufficient funds twice by the bank. Masching stated that they is bring in a cashier's check to cover the amount today. Masching further reported that during the review of this issue it was discovered that the Manager for Multani had changed which requires notification and certification of the new manager which was not completed as well. Masching stated that she did notify them that their liquor license could be revoked, and that it would be another year before they could reapply. Masching stated that she has now received the paperwork to change managers and will be fingerprinted and run through background checks.

The Committee reviewed the bills presented. *Motion by Kestner, second by Mays to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

Motion by Mays, second by Weller to adjourn. **MOTION CARRIED WITH ALL AYES.** The meeting adjourned at 5:44 p.m..

Alina Hartley
Administrative Resource Specialist