

**LIVINGSTON COUNTY BOARD
HIGHWAY COMMITTEE
MINUTES OF JUNE 4, 2015 MEETING**

Committee Chair Holt called the meeting to order at 1:00 pm at the Livingston County Highway Department

Present: Holt, Runyon, Carley, Peterson, Weber and Young (left @ 3:15 pm)
Absent: Weller
Other Board Members Present: Fannin (left @ 3:25 pm), Arbogast
Others Present: Metcalf, Daniels

Motion to approve the agenda as revised by Weber, second by Carley. MOTION CARRIED WITH ALL AYES.

Motion by Peterson, second by Young to approve the minutes of the May 7th, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.

CLOSED SESSION: Motion by Runyon, second by Weber to go into closed session pursuant to 5 ILCS 120/2(c)(3) Selection of person to fill public office. MOTION CARRIED ON ROLL CALL VOTE: Holt – Aye, Runyon – Aye, Carley – Aye, Peterson – Aye, Weber – Aye and Young – Aye. Closed session began at 1:04 p.m.

OPEN SESSION: Motion by Runyon, second by Peterson to come out of closed session. MOTION CARRIED WITH ALL AYES. Open session resumed at 4:00 p.m.

ACTION RESULTING FROM CLOSED SESSION: N/A

COUNTY BOARD ACTION ITEMS:

- a. Letting Results: June 2, 2015 letting
- b. Agreement: Coombe-Bloxdorf, P.C., Springfield, IL – Engineering Agreement to provide biennial NBIS bridge inspection for 303 bridges on the road district system. Cost not to exceed \$44,000.00 from Township Motor Fuel Tax Fund.
- c. Bridge Petition: Esmen Road District, replace existing 60” x 38’ CMP with a 78” x 52’ CMP, at Liv. Co. coordinates 1471E, 2300N, Section 15-09000-00-AB. Estimated Cost = \$12,000.00
- d. Quarterly Report: 2nd Quarter FY 15

Motion by Peterson, second by Carley to recommend full board approval of county board action items. MOTION CARRIED WITH ALL AYES.

HIGHWAY DEPARTMENT BUILDING ADDITION: The committee was informed that drawings of the floor, mechanical, electrical and plumbing plans have been supplied by Middleton and Associates. There were questions by Middleton regarding the existing electrical plan within the maintenance building. Durham Electric was hired in May to give detail to that system to aid in the design of the new addition. The recommendation by Middleton is to have an electrical contractor come out prior to bidding the new storm shelter addition and rearrange panel feeds and breakers in the shop. This will take the confusion and some guessing out of the specification process and avoid a contractor guessing on something he does not really know how long it might take.

Motion by Peterson, second by Carley to proceed with hiring an electrical contractor to make changes as detailed by Middleton. MOTION CARRIED WITH ALL AYES.

ENGINEERING TECHNICIAN SELECTION UPDATE: The new hire started on June 1st, 2015. He has been assigned a project and performing his duties at a very satisfactorily level given the short amount of time.

OTHER ITEMS: PURCHASE OF SHOP HAND TOOLS: The tools have not arrived yet but are to be delivered soon and a toolbox has been purchased for them from Harbor Freight.

PUBLIC COMMENT: Melvin Frobish was present at the meeting to discuss a drainage concern in Long Point Township located at 2200N, 410E. He would like the committee to require the Long Point Road District Highway Commissioner to replace the culvert at this location due to it being severely undersized in comparison to drainage structures upstream and downstream. The committee did explain that the County does not have such power over the elected position, but instructed Metcalf to have conversation with Darrel Loudon to see what his intentions are regarding replacement of the existing culvert.

REVIEW AND APPROVAL OF CLAIMS: Motion by Weber, second by Carley to approve the bills.
MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to recess the meeting until 5:00 pm June 8, 2015 by Peterson, second by Carley. MOTION CARRIED WITH ALL AYES.



Clay A. Metcalf
Acting County Engineer