

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF JULY 8, 2015

Committee Chair Tim Shafer called the meeting to order at 6:03 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Heath, Bunting, Cohlman, Gerwin, Ingles, Mays

Absent:

Also Present: Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist), Sheriff Tony Childress, Chief Deputy Dutko, Lt. Glowacki, Jail Sup. Cox, MaLinda Hillman (Public Health Administrator), Kristy Masching (County Clerk), Linda Daniels (Human Resources Specialist), Tom Bailey (VAC Superintendent)

Shafer called for any additions or corrections to the agenda with none being requested. *Motion by Cohlman, second by Gerwin to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the June 3, 2015 meeting. *Motion by Gerwin, second by Bunting to approve the minutes of the June 3, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.*

County Clerk Semi-Annual Report – Kristy Masching reviewed her semi-annual report and six month comparison with the Committee. *Motion by Cohlman, second by Ingles to recommend approval of the County Clerk Semi-Annual Report. MOTION ON VOICE VOTE.* Masching reported that she is proceeding with Fidler to complete the recording software upgrade. Masching stated that documents will ultimately be viewable online. Masching stated that for the general public there will be just a summary, but there will be an option to purchase the ability to remotely download the documents as well.

Livingston County Community Healthcare Program – MaLinda Hillman presented a summary of the Community Healthcare Program including the number of individuals served, as well as demographic statistics for those individuals. Discussion took place. *Motion by Heath, second by Cohlman to approve the resolution to continue the community healthcare program. MOTION CARRIED ON VOICE VOTE.*

Finance Report – Clemmer reported that the Treasurer's report will be forwarded once the Treasurer returns from vacation. Clemmer reviewed the expense summary report and indicated that expenses appear to be right on target.

FY 2016 Capital Requests – Clemmer distributed a summary of the capital requests submitted. Those department heads present explained their individual requests to the

Committee. Clemmer reported that many of the requests are still pending committee review and approval.

FY 2016 Budget – Clemmer reported that he forwarded the budget objectives to the elected and appointed officials as directed. Clemmer further reported that he has spent some time working with the larger departments on the payroll amounts. Clemmer stated that he has requested that the budgets be submitted towards the middle of the month.

Approval of Bills – The Committee reviewed the bills submitted. *Motion by Mays, second by Gerwin to approve the bills.* **MOTION CARRIED ON VOICE VOTE.**

Motion by Heath, second by Mays to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:33 p.m.

Alina Hartley
Administrative Resource Specialist