

LIVINGSTON COUNTY BOARD  
SHERIFF, JAIL & LICENSE COMMITTEE  
MINUTES OF APRIL 7, 2015

Committee Chair John Yoder called the meeting to order at 5:00 p.m. in the Committee Room within the Livingston County Historic Courthouse.

Present: Yoder, Peterson, Allen, Heath, Mays, Weller (arrived at 5:11 p.m.)

Absent: Kestner

Also Present: Chairman Marty Fannin, Sheriff Childress, Sup. Cox, Chief Dutko, Alina Hartley (Administrative Resource Specialist), John Clemmer (Finance Resource Specialist)

Yoder called for any additions or changes to the revised agenda with none being requested. *Motion by Peterson, second by Mays to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed minutes of the March 3, 2015 meeting. *Motion by Heath, second by Allen to approve the minutes of the March 3, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Liquor License Applications** – Kristy Masching was present to review the current liquor license applications with the Committee. Masching stated that the county has twelve liquor license openings and 11 applicants. Masching reported that there are still items pending for 4 Corners and Multani, but all others have been approved. *Motion by Mays, second by Peterson to approve the liquor license applications contingent upon 4 Corners and Multani updating all necessary paperwork. MOTION CARRIED WITH ALL AYES. Motion by Peterson, second by Mays to approve the Mobile Home Parks as well. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Superintendent Cox reported an average daily jail population of 122, with an average stay of 18 days.

**Cook County Report** - Superintendent Cox reported a Cook County billing of \$56,450 for a total year to date of \$224,700.00. Cox further reported a monthly federal billing of \$38,005, for a year to date total of \$92,620.00. Cox reported that there are currently 44 Cook County detainees and 23 federal.

**Animal Control** – Sheriff Childress reviewed the monthly animal control report with the Committee. Sheriff Childress reported that there were 87 calls fielded by the animal control secretary, 51 of which required a response by an officer.

**FY 2015 Vehicle Purchases** – Chief Dutko reported that the vehicle purchases were handled by Lt. Hamilton who is out on medical leave. Dutko reported that there were four vehicles purchased for patrol at approximately \$40,000 each. (these have not yet been received). Dutko

stated that there were six administrative vehicles purchased for approximately \$30,000 each, three that went to the Lieutenants and three that went to the investigators. Dutko reported that all of the vehicles are Ford Explorers with police packages. Dutko further stated that the quality of the Explore is phenomenal. Discussion took place. Dutko distributed the fleet proposal that was originally submitted by former Sheriff Al Lindsey. Hartley stated the fleet proposal was forwarded to the Finance Committee for their review. Hartley stated that the Finance Committee felt that the fleet proposal was received too late in the year to be considered as part of the FY 2015 budget request. Hartley further stated that the Finance Committee will be looking for an analysis on the effect of the proposal on the general fund.

**Sheriff's Department Staffing** – Chief Dutko distributed a New Hire Proposal dated April 7, 2015. Dutko stated that the goal of the department is to have four officers on each shift. Dutko stated that currently there are three officers assigned to each shift. Dutko stated that with an average of 576 hours of vacation time, 300 hours of training time, and 504 hours of holiday time there is often only two officers on duty most of the time on regular patrol shift. Dutko reviewed the 2015 and 2014 budgeted amounts for salaries and overtime. Discussion took place. Consensus of the Committee was to table the item until next month.

**Raffle Licenses** – N/A

The Committee reviewed the bills presented. *Motion by Heath, second by Mays to approve the bills.* **MOTION CARRIED WITH ALL AYES.**

*Motion by Mays, second by Peterson to adjourn.* **MOTION CARRIED WITH ALL AYES.**  
The meeting adjourned at 5:57 p.m..

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Alina Hartley  
Administrative Resource Specialist