

**LIVINGSTON COUNTY BOARD
HIGHWAY COMMITTEE
MINUTES OF APRIL 9, 2015 MEETING**

Committee Chair Holt called the meeting to order at 3:30 pm at the Livingston County Highway Department

Present: Holt, Carley, Peterson, Weber and Young
Absent: Runyon and Weller
Other Board Members Present:
Others Present: Winters, Metcalf

Motion to approve the agenda as amended by Young, second by Carley. MOTION CARRIED WITH ALL AYES.

Motion by Young, second by Peterson to approve the minutes of the March 5th, 2015 meeting as presented. MOTION CARRIED WITH ALL AYES.

COUNTY BOARD ACTION ITEMS:

- a. Letting Results: April 7, 2015 letting
- b. Bridge Petition: Charlotte Road District, repair of timber substructure, S.N. 053-4020, 1190N, 3400E. Estimated Cost = \$20,000.00

Motion by Weber, second by Peterson to recommend full board approval of the county board action items. MOTION CARRIED WITH ALL AYES.

LETTING RESULTS MARCH 6, 2015 STATE LETTING: Tobey's Construction and Cartage, Inc. of Herscher, IL was the low bidder on the Eppards Point Box Culvert, Section 10-08125-01-BR located @ 1595E, 1000N. Contract Amount = \$350,852.29

HIGHWAY DEPARTMENT BUILDING ADDITION: The committee reviewed the preliminary plan for the maintenance building restroom and storm shelter. The tentative schedule is to have the plans and bid documents ready for a June 2, 2015 letting with construction to be completed this year.

COUNTY ENGINEER AND ENGINEERING TECHNICIAN VACANCIES: Both positions have been advertised with applications due for the engineering technician on April 20, 2015 and for the county engineer on April 24, 2015. The committee discussed the pending interview process. Chairman Holt presented the following names for the committee: Daryl Holt, Kathy Arbogast (Personnel Committee), Linda Daniels (HR), Clay Metcalf and David Winters. Holt asked if any other committee members would like to sit on the interview committee. Stan Weber indicated that he would if needed. The committee would like to start the interview process for the technician position the last week of April. Chair Holt also brought up the salary range for the new county engineer indicating that the current salary range for the position was last updated in 2011. Committee discussion indicated that discussion of any changes to the salary range should wait until salary requirements are determined through the interview process.

OTHER ITEMS:

- a. **PURCHASE OF TOOLS:** The department has a need to upgrade its hand tool inventory as a recent maintenance worker hire has to ability to perform more in-house mechanic work. Additionally the department would like to purchase two bridge jacks to use on the existing truck lift to be able to remove tires to work on pick-up truck tires and wheels. Winters and Metcalf presented a budget estimate of \$8,200.00 for the various items using Snap On Tools

pricing. They felt that there would be enough cost savings in the equipment repair line item within a short period of time to justify this expenditure. The committee felt that the request was reasonable but wanted the department to get quotes from other tool companies for comparison. The department will furnish these quotes to Chair Holt who will distribute them to the committee membership.

- b. **REQUEST FROM ROOKS CREEK TOWNSHIP – ADDITIONAL PARKING IN GRAYMONT:** Rooks Creek Road District has approached the highway department requesting construction of additional parking along CH 13 in Graymont in the block between the township hall and Baptist Church. The township board indicated that they would be will to pay a portion of the cost to widen and pave the shoulders of the county highway. No decision was made; but, there was concern about drainage issues, total cost of the project and setting a precedent that other towns and villages would expect the same treatment from the county. Winters and Metcalf will relate these concerns back to Rooks Creek Township.

PUBLIC COMMENT: None

REVIEW AND APPROVAL OF CLAIMS: Motion by Weber, second by Peterson to approve the bills. MOTION CARRIED WITH ALL AYES.

There being no further business to come before the committee, motion to adjourn the meeting by Peterson, second by Carley. MOTION CARRIED WITH ALL AYES.

Meeting adjourned at 5:00 pm.



David R. Winters, County Engineer